

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. October 26, 2021, pursuant to adjournment on October 19, 2021. Commissioners present were: Barth, Bender, Heiberger, and Karsky. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

MOTION by Bender, seconded by Heiberger, to approve the October 19, 2021, Commission meeting minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$1,326,210.34. 4 ayes.

|                      |                             |          |
|----------------------|-----------------------------|----------|
| A&B Business         | Lease-Rental Agmt           | 300.31   |
| A&B Business         | Maint Contracts             | 554.86   |
| Aaron George Prop    | Motels                      | 3,125.00 |
| Advanced Pest Solut  | Maint Contracts             | 70.00    |
| AGP Studios          | Motels                      | 300.00   |
| Airway Svc           | Auto/Small Equipment        | 1,432.91 |
| Airway Svc           | Gas Oil & Diesel            | 140.36   |
| Alcohol Monitoring   | Electronic Monitoring       | 2,115.20 |
| All Nations Interpr  | Interpreters                | 2,974.40 |
| Alsobrook, Danny D   | Auto/Small Equipment        | 225.00   |
| Anderson, Jennifer   | Bd Evals (Minnehaha)        | 2,053.28 |
| Andrew Berg          | Taxable Meal Allowances     | 14.00    |
| Angel, Edward P      | Attorney Fees               | 7,959.60 |
| Appeara              | Program Activities          | 119.54   |
| Argus Leader         | Publishing Fees             | 1,761.06 |
| Avera Heart Hospital | Safety & Rescue Equipment   | 166.00   |
| Avera Mckennan       | Blood Withdrawal            | 270.00   |
| Avera Mckennan       | Professional Svcs           | 3,257.50 |
| Avera Mckennan       | Psych Evals                 | 1,500.00 |
| Banner Associates    | Architects & Engineers      | 3,587.30 |
| Batteries Plus       | Auto/Small Equipment        | 125.95   |
| Begeman, Mark        | Welfare Rent                | 500.00   |
| Ben Baxa             | Taxable Meal Allowances     | 28.00    |
| Boyer Ford Trucks    | Truck Repairs & Maint       | 40.56    |
| Builders Sup Comp    | HHS Maint                   | 71.76    |
| Butler Machinery     | Heavy Equip Repairs & Maint | 884.85   |
| C & R Sup            | Auto/Small Equipment        | 218.06   |
| Canterbury Apts      | Welfare Rent                | 349.00   |
| Center For Family    | Professional Svcs           | 618.93   |
| Century Business Pro | Lease-Rental Agmt           | 834.23   |
| Century Business Pro | Maint Contracts             | 1,214.26 |
| Centurylink          | Telephone                   | 58.16    |
| Centurylink          | Telephone                   | 16.90    |
| Certified Languages  | Interpreters                | 146.90   |
| Chagolla, Albert     | Interpreters                | 212.50   |
| Cody Schmoyer        | Donations                   | 150.00   |
| Computer Forensic    | Professional Svcs           | 3,670.00 |
| Construction Product | Bridge Repair & Maint       | 198.00   |
| Cranbrook, Katheryn  | Attorney Fees               | 6,500.00 |
| Dakota Law           | Attorney Fees               | 1,310.30 |
| Dakota Splash        | Water - Sewer               | 144.70   |
| Dakotaland Autoglass | Auto/Small Equip            | 350.00   |
| Dean Schaefer Court  | Court Reporters             | 264.00   |
| Diesel Machinery     | Road Maint & Material       | 2,000.00 |
| Doyle, Betsy R       | Business Travel             | 189.00   |
| Dust Tex Svc         | Janitorial Chemical Sups    | 21.12    |
| EH Hospitality       | Motels                      | 1,795.00 |
| Eich Law             | Child Defense Attorney      | 3,773.53 |

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|----------------------|--------------------------------|------------|
| English Law          | Attorney Fees                  | 6,000.00   |
| EPI Investigations   | Attorney Fees                  | 346.13     |
| Etterman Enterprises | Small Tools & Shop Sups        | 240.79     |
| Fastenal Company     | Small Tools & Shop Sups        | 96.84      |
| Foxmoor Development  | Welfare Rent                   | 880.29     |
| Galls Quartermaster  | Uniform Allowance              | 530.64     |
| Garretson Gazette    | Publishing Fees                | 1,114.81   |
| Gaylord Bros         | Program Activities             | 906.80     |
| Global Tel Link      | Telephone                      | 4.62       |
| Griese Law           | Attorney Fees                  | 3,539.40   |
| Gromer, Jeff         | Uniform Allowance              | 119.98     |
| Hansen Wheel & Wagon | Program Activities             | 2,275.00   |
| Hanson, Michael W    | Attorney Fees                  | 900.90     |
| Harolds Photo Center | Program Activities             | 114.99     |
| Heise, Corey         | Extradition & Evidence         | 74.00      |
| Henry Carlson Constr | Construction Costs             | 658,247.00 |
| Heritage Funeral     | Burials                        | 2,000.00   |
| Holiday Inn City Cen | Program Activities             | 375.00     |
| HOV Svcs             | Microfilming                   | 719.70     |
| Hruska, Kathleen     | Interpreters                   | 25.00      |
| HyVee                | MacArthur SJC Grant            | 97.55      |
| HyVee                | Program Activities             | 31.31      |
| Ideal Yardware       | Road Maint & Material          | 152.89     |
| Interstate Office    | Office Sups                    | 1,206.05   |
| IS Restaurant Equip  | Jail Repairs & Maint           | 68.80      |
| ISG                  | Architect, Engineers, and PMgt | 3,894.00   |
| ISI                  | Interpreters                   | 180.00     |
| James Sadkovich      | Memberships                    | 425.00     |
| JCL Solutions        | Janitorial Chemical Sups       | 88.93      |
| JCL Solutions        | Kitchen/Cleaning Sups          | 142.47     |
| Jeff Larson Law      | Child Defense Attorney         | 1,212.30   |
| Jefferson Partners   | Transportation                 | 1,260.68   |
| Jensen Electric      | Sign Deposits                  | 50.00      |
| JLG Architects       | Administration Bldg            | 1,261.98   |
| JLG Architects       | Architect, Engineers, and PMgt | 3,937.38   |
| John Koch Investment | Welfare Rent                   | 700.00     |
| Jsa Consult Engineer | Architects & Engineers         | 13,575.50  |
| Kauffman, David W    | Psych Evals                    | 2,000.00   |
| Kerkhove, David      | Welfare Rent                   | 500.00     |
| Kone                 | Maint Contracts                | 1,002.78   |
| Kronos               | Data Processing Equip          | 13,023.37  |
| Kruse Law            | Attorney Fees                  | 2,666.00   |
| Lamb Motor Company   | Automobiles                    | 29,796.00  |
| Laughlin Law         | Attorney Fees                  | 655.50     |
| Le, Tam              | Welfare Rent                   | 700.00     |
| Ledd Properties      | Motels                         | 340.00     |
| Lewis Drugs          | Pharmacies                     | 460.37     |
| LG Everist           | Road Maint & Material          | 608.96     |
| Liben, Chani         | Welfare Rent                   | 700.00     |
| Luther, Jeff         | Medical Director               | 2,500.00   |
| Lutheran Social Svcs | Evening Report Center          | 5,005.42   |
| Lutheran Social Svcs | Shelter Care/Reception Center  | 96,321.64  |
| Luverne Supermarket  | Welfare Food                   | 140.18     |
| Maeschen, Joseph     | Taxable Meal Allowances        | 40.00      |
| Mailway Printers     | Publishing Fees                | 690.00     |
| Marsh & McLennan     | Notary Exp                     | 50.00      |
| Mcdonnell, Dwight    | Welfare Rent                   | 500.00     |
| Menard               | Janitorial Chemical Sups       | 7.85       |
| Metro Comms          | Clinics - Auxiliary Svcs       | 80.00      |
| Metro Comms          | Misc Exp                       | 195,611.31 |
| Midamerican Energy   | Natural Gas                    | 73.67      |
| Midcontinent Comm    | Amounts Held For Others        | 112.00     |
| Midcontinent Comm    | Data Comms                     | 102.67     |
| Midcontinent Comm    | Telephone                      | 85.00      |

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|------------------------|-----------------------------|-----------|
| Midstates Uniform      | Misc Exp                    | 100.45    |
| Minnehaha County       | Prisoner/Bond Accounts      | 6.14      |
| Monarch Property       | Welfare Rent                | 1,600.00  |
| Morgan Coffman         | Taxable Meal Allowances     | 28.00     |
| Multicultural Center   | Interpreters                | 55.00     |
| Napa Auto Parts        | Auto/Small Equip            | 11.64     |
| Napa Auto Parts        | Heavy Equip Repairs & Maint | 20.50     |
| Napa Auto Parts        | Small Tools & Shop Sups     | 148.95    |
| Napa Auto Parts        | Truck Repairs & Maint       | 27.00     |
| Nesseim, Jessie        | Program Activities          | 74.34     |
| Northeast Investment   | Welfare Rent                | 1,600.00  |
| Novak                  | Lease-Rental Agmt           | 63.47     |
| Novak                  | Trash Removal               | 458.07    |
| Nybergs Ace            | Program Activities          | 14.24     |
| Olson, Dawn            | Court Reporters             | 712.50    |
| Opeke G Niemeyer       | Repair/Renovations          | 700.00    |
| Oreilly Auto Parts     | Auto/Small Equip            | 65.98     |
| P & K Pest Control     | Maint Contracts             | 158.00    |
| P & K Pest Control     | Professional Svcs           | 79.00     |
| Palluck, Ethan         | Taxable Meal Allowances     | 14.00     |
| Paragon Health         | Blood Withdrawal            | 7,560.00  |
| Paramedics Logistics   | Transportation              | 110.94    |
| PCS Mobile             | Data Processing Equip       | 132.24    |
| Pennington County      | Extradition & Evidence      | 3,825.75  |
| Pettigrew Heights Apts | Welfare Rent                | 655.00    |
| Pfeifer Implement      | Auto/Small Equip            | 282.28    |
| Pfeifer Implement      | Motor/Machine/Equip Repair  | 2,125.87  |
| Phoenix Sup            | Child Care Uniforms         | 458.89    |
| Pioneer Enterprises    | Burials                     | 8,000.00  |
| R&L Sup                | Jail Repairs & Maint        | 425.95    |
| Raymond Hecox          | Taxable Meal Allowances     | 14.00     |
| Reliance Telephone     | Telephone                   | 4.50      |
| Reynolds Law           | Child Defense Attorney      | 881.10    |
| Risty, Maxine J        | Court Reporters             | 436.20    |
| Rochester Armored      | Armored Car Svc             | 432.44    |
| Roemen'S Auto          | Gas Oil & Diesel            | 51.66     |
| Rr Brink Locking Sys   | Jail Repairs & Maint        | 64.00     |
| Salem, Karla R         | Bd Evals (Minnehaha)        | 2,172.50  |
| Sanford Clinic         | Contract Svcs               | 25,936.17 |
| Sanitation Products    | Truck Repairs & Maint       | 554.46    |
| Scilawforensics        | Professional Svcs           | 1,750.00  |
| SD Human Svcs          | Clinics - Auxiliary Svcs    | 27.80     |
| SF Specialty Hospit    | Professional Svcs           | 244.00    |
| SF Specialty Hospit    | Recruitment                 | 732.00    |
| Shelby County Sherif   | Return Of Svc               | 28.00     |
| Sioux Empire Fair      | Misc Exp                    | 12,500.00 |
| Sioux Falls City       | Electricity                 | 13,770.18 |
| Sioux Falls City       | Gas Oil & Diesel            | 40.69     |
| Sioux Falls City       | Professional Svcs           | 135.08    |
| Sioux Falls City       | Water - Sewer               | 18,461.78 |
| Sioux Falls Ford       | Auto/Small Equip            | 59.00     |
| Sioux Falls Ford       | Gas Oil & Diesel            | 87.90     |
| Sioux Falls Rubber     | Notary Exp                  | 35.95     |
| Sioux Falls Rubber     | Office Sups                 | 20.45     |
| Smith, Eric            | Extradition & Evidence      | 74.00     |
| Southeastern Behav     | Professional Svcs           | 2,700.00  |
| State Of SD            | Amts Held-Daily Scram       | 3,061.00  |
| State Of SD            | Amts Held-Remote Breath     | 895.00    |
| State Of SD            | Blood/Chemical Analysis     | 10,490.00 |
| State Of SD            | Misc Exp                    | 108.00    |
| State Of SD            | Notary Exp                  | 30.00     |
| State Of SD            | Printing/Forms              | 261.12    |
| State Of SD            | Professional Svcs           | 173.00    |
| State Of SD            | Sign Sup Inventory          | 92.16     |

|                      |                                |           |
|----------------------|--------------------------------|-----------|
| Streichers           | Ammunition                     | 1,113.28  |
| Streichers           | Other Sups                     | 138.00    |
| Sturdevants Auto     | Small Tools & Shop Sups        | 231.32    |
| Summit Fire          | Jail Repairs & Maint           | 2,475.50  |
| Summit Fire          | Outside Repair                 | 1,869.00  |
| Summit Food          | Child Care Food                | 868.79    |
| Summit Food          | Inmate Sups                    | 101.46    |
| Summit Food          | School Lunch Program           | 1,433.36  |
| TCN                  | Telephone                      | 2.02      |
| Tegra Group          | Administration Bldg            | 9,046.54  |
| Tegra Group          | Architect, Engineers, and PMgt | 17,446.55 |
| Thomson Reuters      | Legal Research                 | 2,776.98  |
| Thomson Reuters      | Subscriptions                  | 263.66    |
| Tires Tires Tires    | Auto/Small Equip               | 727.76    |
| Tri-State Nursing    | Professional Svcs              | 1,197.00  |
| Two Way Solutions    | Comm Equip Repair              | 2,661.69  |
| Tzadik Sioux Falls   | Welfare Rent                   | 2,880.00  |
| Tzadik Sioux Falls   | Welfare Rent                   | 800.64    |
| United Parcel Serv   | Postage                        | 27.21     |
| Us Foods             | Professional Svcs              | 47.64     |
| VB Falls Terrace     | Welfare Rent                   | 700.00    |
| Virtual Academy      | Education & Training           | 180.00    |
| Walter, Max          | Attorney Fees                  | 396.00    |
| Weerheim Law         | Bd Exp Fees (Minnehaha)        | 4,531.50  |
| Weerheim Law         | Crisis Intervention Program    | 161.50    |
| Winner Police Depart | Extradition & Evidence         | 134.80    |
| Wynia, Marc          | Business Travel                | 150.00    |
| Xcel Energy          | Electricity                    | 28,492.89 |
| Xcel Energy          | Welfare Utilities              | 1,335.43  |

## OCTOBER 2021 County Salaries

|                           |          |                |
|---------------------------|----------|----------------|
| COMMISSION                | Salaries | \$32,838.23    |
| AUDITOR                   | Salaries | \$63,416.34    |
| TREASURER                 | Salaries | \$75,239.41    |
| INFORMATION TECHNOLOGY    | Salaries | \$79,660.29    |
| STATES ATTORNEY           | Salaries | \$346,067.53   |
| PUBLIC DEFENDER           | Salaries | \$211,308.25   |
| PUBLIC ADVOCATE           | Salaries | \$68,252.11    |
| FACILITIES                | Salaries | \$52,239.00    |
| EQUALIZATION              | Salaries | \$90,588.59    |
| REGISTER OF DEEDS         | Salaries | \$47,745.78    |
| HUMAN RESOURCES           | Salaries | \$27,605.95    |
| SHERIFF                   | Salaries | \$1,162,324.82 |
| JUVENILE DETENTION CENTER | Salaries | \$170,608.26   |
| HIGHWAY                   | Salaries | \$140,175.47   |
| HUMAN SERVICES            | Salaries | \$134,687.03   |
| MUSEUM                    | Salaries | \$75,417.15    |
| PLANNING                  | Salaries | \$42,955.93    |
| EXTENSION                 | Salaries | \$2,808.00     |

## REPORTS

The September 2021 Minnehaha County Abandoned Cemetery Report was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Bender, seconded by Heiberger, to approve the following personnel actions. 4 ayes.

New Hires

1. Amelia Knife, variable hour Safe Home Program Worker for Safe Home, at \$15.50/hour effective 10/21/2021.
2. Rebecca Weaver, variable hour Safe Home Program Worker for Safe Home, at \$15.50/hour effective 10/21/2021.
3. Joshua Lucas, Torin Mitchell, Madison Roushar, Sarah Schaeppi, and Robert Wells, Correctional Officer for the Jail at \$19.86/hour (13/1) effective 11/1/2021.

#### Step Increases

1. Karin Brashler, Appraiser for Equalization, at \$22.47/hour (15/2) effective 10/17/2021.
2. Jennifer Zitterich, Caseworker for Human Services, at \$26.70/hour (16/7) effective 10/26/2021.
3. Michael Long, Correctional Officer for the Jail, at \$20.35/hour (13/2) effective 9/28/2021.
4. Justin Conlon, Correctional Officer for the Jail, at \$20.35/hour (13/2) effective 10/26/2021.
5. Aaron Wiederich, Correctional Officer for the Jail, at \$20.35/hour (13/2) effective 10/26/2021.
6. Staci Peters, Museum Events Coordinator for the Museum, at \$26.05/hour (14/10) effective 10/31/2021.
7. Eli Snow, Museum Preparator for the Museum, at \$27.37/hour (17/6) effective 11/2/2021.

#### Other Salary Changes

1. To begin Interpreter specialty pay for Minh Pham, Correctional Officer for the Jail, resulting in a rate of \$20.36/hour effective 10/16/2021.

Carey Deaver, Human Resources Director, presented the annual health and dental insurance review. Due to a lower than expected increase in medical and pharmacy claims, a 5% increase in health insurance premiums was recommended for 2022 vs a 15% 2022 budget increase. A 5% increase in dental insurance premiums was also recommended due to a lower than expected increase in dental costs. MOTION by Bender, seconded by Barth, to approve 2022 Health and Dental Insurance premiums. 4 ayes.

#### LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO-46282 in amount of \$24,725.87. The lien represents Public Defender and Poor Relief services. The applicant is in the process of purchasing the home and needed to resolve the lien before moving forward with the purchase. The compromise request was to release the lien in full upon payment of \$8,000.00. MOTION by Heiberger to compromise the lien in the amount of \$7,000.00 and payable within one year. Motion denied for lack of second.

MOTION by Bender, seconded by Heiberger, to approve Resolution MC21-60. By roll call vote: 4 ayes.

#### RESOLUTION MC21-60

WHEREAS, a County Aid Lien in the amount of \$24,725.87, purports to exist in favor of Minnehaha County and against DPNO-46282 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$7,000.00.

If payment is not made within one year of approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 26th day of October, 2021.

APPROVED BY THE COMMISSION:

Dean Karsky

Chair

ATTEST:

Kym Christiansen

Deputy Auditor

#### BRIEFING

Mike Lynch, Forward Sioux Falls Director of Investor Relations, gave a presentation on Forward Sioux Falls including the governing structure, funding, Forward Sioux Falls history, growing property tax base & quality jobs, attracting talent and workforce development programs, Foundation Park, USD Discovery District, business advocacy, and other initiatives along with public/private partnerships. Forward Sioux Falls 2026 new initiatives include housing fund, career connections, REACH, cyber/it park, Innovation Center of Excellence, and Future Sioux Falls strategic plan. Finally, Mr. Lynch highlighted the national acclaim that the area has received.

Scott Wick, President and CEO of the Sioux Empire Fair Association, gave a presentation on the 2021 Sioux Empire Fair Report including contributions, special events, community service, fairground improvements, livestock, arts center, and commercial and food vendors. There were no attendance comparisons to the 2020 vs 2021 Sioux Empire Fair. Some of the COVID-19 protocols were still used in 2021. A total of \$1,062,960 in expenses and \$1,450,346 in revenue resulted in a net profit of \$387,386.

Jessica Wells, LifeScape Foundation President, gave a presentation on LifeScape and highlighted the following: the history of LifeScape, the individuals they serve, and their programs and services. The presentation also highlighted legislation related to the pay for the direct support professionals as well as future projects that were undertaken by the organization.

#### HIGHWAY SURPLUS PROPERTY AUCTION RESULTS

Upon request of Steve Groen, Highway Superintendent, MOTION by Barth, seconded by Heiberger, to deposit \$139,115.00 in Proceeds from the September 28, 2021 Purple Wave Auction of Highway Surplus Property to the Highway and Bridge Fund. By roll vote: 4 ayes.

#### EQUIPMENT PURCHASE

Upon request of Steve Groen, Highway Superintendent, MOTION by Barth, seconded by Heiberger, to authorize the Highway Department to purchase a Bobcat compact excavator through Sourcewell Contract in the amount of \$67,116.56. 4 ayes.

#### VEHICLE PURCHASE

Upon request of Mike Mattson, Jail Warden, MOTION by Barth, seconded by Heiberger, to authorize the Sheriff's Office to purchase a 2021 Ford Explorer vehicle from Lamb Motors for use as a Jail Transport Vehicle through the 2021 State of South Dakota Bid Contract in the Amount \$33,484.00. 4 ayes

#### BRIEFING

Melinda Storley gave a briefing on the use of a consent agenda for future commission meetings. A consent agenda is part of the meeting agenda where various types of items are grouped and approved in one action instead of making multiple motions for individual approval. There would be an opportunity for the public and members of the Commission to remove items from the consent agenda to allow for detailed discussion on a particular item. A sample agenda was presented that showed what items would be included on a consent agenda. The use of the consent agenda will be discussed at a later meeting.

#### LIAISON REPORTS

Commissioner Barth gave a briefing regarding the Planning Commission meeting noting that one issue was tabled for a future meeting as well the potential sale of a building eligibility from one parcel to another.

#### NEW BUSINESS

Carol Muller presented a letter addressed to U.S. Representative Johnson from the Minnehaha County Commission supporting the flexibility in the use in the American Rescue Plan Act funding which passed in the U.S. Senate. No action was needed from the Commission but Chair Karsky wanted to discuss the letter before signing.

MOTION by Heiberger, seconded by Barth, to recess at 10:23 a.m. until 10:30 a.m. 4 ayes.

MOTION by Heiberger, seconded by Barth, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 4 ayes.

MOTION by Bender, seconded by Heiberger, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, November 2, 2021.

APPROVED BY THE COMMISSION:

Dean Karsky  
Chair

ATTEST:

Kym Christiansen  
Commission Recorder