

11/24/2020

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENED AT 7:30 A.M. November 24, 2020, pursuant to adjournment on November 10, 2020. Committee Members present were: Bender, Heiberger, Karsky, Kriens, and Muller. Committee Members Barth and Litz were absent.

MOTION by Heiberger, seconded by Karsky, to approve the November 10, 2020, Building Committee Meeting Minutes. By roll call vote: 4 ayes.

Committee Member Barth joined the meeting via Zoom Videoconference.

AUDIO VISUAL UPGRADE

Craig Dewey, Assistant Commission Administrative Officer, began the discussion on an audio visual (AV) equipment upgrade to increase remote meeting capabilities. Mr. Dewey introduced Chuck Risty, AVI Systems Account Manager, and Kyle Brunick, AVI Systems Technical Service Manager, who were attending via Zoom Videoconference. Mr. Risty spoke on their proposal for updated equipment at a cost of \$73,989.88. The equipment would be comparable to the City of Sioux Falls' broadcast equipment. The equipment would be installed in the Commission Meeting Room and the Multi-Purpose Room to allow testimony from both rooms. Monte Watembach, Information Technology Director, posed a question regarding displays and suggested making one of the Commission Meeting room TV's larger. Discussion centered around interactive capabilities, display options, and the level of difficulty in the use the equipment. Direction was given to staff to move forward with getting further cost information for the varying options of capabilities and equipment discussed.

Committee Member Litz joined the meeting.

OFFICE STANDARDS

Craig Dewey, Assistant Commission Administrative Officer, introduced Lynn Remmers, Architect at JLG Architects, and Karen Mutschelknaus, Senior Interior Designer at JLG Architects. Ms. Remmers and Ms. Mutschelknaus presented, via Zoom Videoconference, on industry trends and observations regarding office standards and the different layers of office standards such as size, ergonomics, furnishings, and equipment. Connie Shields, Director with Tegra Group, spoke on specific trends she has seen regarding office standards. Dick Strassburg, Partner with Tegra Group, spoke on seeing less variety in office standards due to technological changes and changes in the way work is performed. Direction was given to move forward with the creation of a basic overview that would provide office standards for further review and discussion.

BUILDING FUND PROJECTS

Mark Kriens, Facilities Director, presented on additional Building Fund projects. The additional projects would be a total cost \$518,100.00 and would include card reader upgrades, certain office suite renovations, certain front desk renovations, an alarm upgrade, camera system installation and upgrade, and a sally port door opening extension. Due to a delay in other budgeted projects, funds are available. Some of the additional projects could still be completed in 2020 with the larger projects extending into 2021. Due to the discussion surrounding office standards, Mr. Kriens was advised to ensure the Public Defender's Office renovation was in alignment with any chosen office standards moving forward.

MOTION by Heiberger, seconded by Beninga, to adjourn. By roll call vote: 5 ayes.

APPROVED BY THE BUILDING COMMITTEE:

Jean Bender
Building Committee Chair

ATTEST:
Olivia Larson

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Deputy Auditor