

09/29/2020

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. September 29, 2020, pursuant to adjournment on September 22, 2020. Commissioners present were: Bender, Beninga, Heiberger, and Karsky. Commissioner Barth was present via teleconference and Zoom Videoconference. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Beninga, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Heiberger, to approve the September 22, 2020, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Heiberger, seconded by Barth, to approve the following bills totaling \$1,168,944.87. 5 ayes.

120 Flats	One Sioux Falls Shelter	1,560.00
46West Apt	One Sioux Falls Shelter	1,500.00
A Bar K	Auto/Small Equip	83.82
A&B Business	Lease-Rental Agmt	95.00
Accurate Control	Construction Costs	139,004.68
Advertising Arts	Printing/Forms	815.00
Anderson, Jennifer	Bd Evals Minnehaha	3,108.32
Appeara	Program Activities	74.78
AT&T	Safety & Rescue Equip	43.23
Axis Forensic Toxicology	Lab Costs	677.00
B&B Rentals	Welfare Rent	400.00
Barnett, Donald J	One Sioux Falls Shelter	575.00
Birmingham & Cwach	Attorney Fees	592.80
Bob Barker Company	Child Care Items	108.39
Bob Barker Company	Child Care Uniforms	547.20
Bob Barker Company	Other Supplies	130.00
Boldt, Bradley D	One Sioux Falls Shelter	1,650.00
Braun, Mason	Investigators Exps	240.24
Brentwood Apts	One Sioux Falls Shelter	612.00
Brentwood Apts	Welfare Rent	400.00
Brevik Law Office	Attorney Fees	187.65
Buck Sternburg	Sign Deposits	50.00
Budget Auto Repair	Auto/Small Equip	15.00
Burns, Jason	Investigators Exps	93.24
Butler Machinery	Heavy Equip Repairs & Maint	-32.10
Butler Machinery	Truck Repairs & Maint	293.21
C & R Supply	Auto/Small Equip	138.80
Carpenter, Donovan	Business Travel	32.56
Center For Family	Professional Svcs	539.00
Century Business	Lease-Rental Agmt	699.43
Century Business	Maint Contracts	383.18
Centurylink	Telephone	55.43
Chuck Cecil	Store Inventory	60.00
CJ Sayles	Store Inventory	200.67
Clean Plus	COVID Exps	217.57
Computer Forensic	Professional Svcs	1,200.00
Concrete Materials	Road Maint & Material	416.52
Confidential Invest	Attorney Fees	398.10
Constellation	Natural Gas	2,384.75
Creekstone Falls	Welfare Rent	1,155.00
Dakota Ave	One Sioux Falls Shelter	530.00
Dakota Law	Attorney Fees	5,713.00
Dakota Point Apt	One Sioux Falls Shelter	770.00

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Dakotaland Autoglass	Truck Repairs & Maint	180.00
Data Systems	Office Supplies	129.00
Deb Schuelke	Misc Revenue	150.00
Decastro Law	Attorney Fees	12,086.20
Dell Marketing	Furniture & Office Equip	1,755.76
Dematteo Law	Attorney Fees	329.80
Denherder Law	Attorney Fees	142.80
Diamond Field Common	One Sioux Falls Shelter	655.00
Diamond R Enterprise	Investigators Exps	120.00
Dynamic Svcs	Welfare Rent	500.00
Econolodge	Motels	600.00
EH Hospitality	Motels	875.00
Eich Law	Child Defense Attorney	4,166.67
Election Systems	Printing/Forms	44,647.72
English Law	Attorney Fees	6,000.00
Fastenal	Sign Supply Inventory	18.20
Ford Signs	Printing/Forms	138.00
Forterra Concrete	Bridge Repair & Maint	5,692.00
Froehlich, Deborah	One Sioux Falls Shelter	1,784.00
Goebel Printing	Office Supplies	49.64
Goebel Printing	Printing/Forms	244.92
Guzman, Sandra V	Interpreters	234.96
Hometown Investments	One Sioux Falls Shelter	954.00
Horizon Agency	Insurance Admin Fee	2,814.50
HOV Svcs	Microfilming	647.60
HTC	Truck Repairs & Maint	1,288.51
HyVee	MacArthur SJC Grant	107.00
Ibe	Furniture & Office Equip	349.00
Infrastructure Mgmt	Architects & Engineers	6,664.84
Interstate Office	Office Supplies	493.48
Interstate Power Sys	Heavy Equip Repairs & Maint	64.40
Interstate Power Sys	Parts Inventory	70.16
ISG	Architect, Engineers, and PMgt	25,000.00
JD Property Solution	One Sioux Falls Shelter	2,059.00
JE Dunn Construction	Construction Costs	4,172.00
Jeff Larson Law	Attorney Fees	13,592.94
Jefferson Partners L	Transportation	1,052.50
Johnson, Erin M	Bd Exp Fees Minnehaha	5,937.50
Johnson, Erin M	Crisis Intervention Program	95.00
Johnson, Katie	Attorney Fees	95.00
Journey Group	Lease-Rental Agmt	860.00
Jsa Consult Engineer	Architects & Engineers	5,794.00
Kaltenbach Stump Rem	Parks/Rec Repair & Maint	4,400.00
Katterhagen, Mark	Bd Exp Fees Yankton	127.50
Kerri Cook Huber	Attorney Fees	255.82
Kerri Cook Huber	Bd Exp Fees Yankton	130.00
Kiker, Theo	Welfare Rent	500.00
Kirschbaum, Mark	Business Travel	47.68
Knecht, Andrew J	Attorney Fees	8,888.35
Knecht, Andrew J	Child Defense Attorney	397.70
Koopman & Sons Gas	Fuel Oil	315.56
Kruse Law	Child Defense Attorney	4,166.67
Lamp	Interpreters	393.75
Laughlin Law	Attorney Fees	1,210.40
Ledd Properties	Motels	625.00
Lewno Law	Bd Exp Fees Yankton	1,225.50
LG Everist	Road Maint & Material	287.76
Lisa Carlson Report	Court Reporters	209.00
Lockwood, Darcy	Bd Exp Fees Yankton	127.50
Loving, Philip	Bd Evals Minnehaha	7,724.84

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Lundquist, Elizabeth	Court Reporters	51.00
Luther, Jeff	Medical Director	2,500.00
Metro Comms	Misc Exp	192,438.43
Midamerican Energy	Natural Gas	631.68
Midamerican Energy	One Sioux Falls Shelter	622.81
Miller, Frances F	Bd Exp Fees Minnehaha	88.00
Minnehaha Community	Utility Alignment	33,335.43
Minnehaha County His	Store Inventory	103.16
Naga Leather And Bea	Office Supplies	29.70
Napa Auto Parts	Small Tools & Shop Supplies	134.81
Nelson Auto Center	Automobiles	100,723.02
Nies Properties	One Sioux Falls Shelter	325.00
Northridge Propert	Welfare Rent	1,400.00
Norton Estates	Welfare Rent	500.00
Oreilly Auto Parts	Auto/Small Equip	4.36
Oreilly Auto Parts	Small Tools & Shop Supplies	36.97
Premier Real Estate	Welfare Rent	643.03
Price, Thomas L	Professional Svcs	2,400.00
Property Records Ind	Memberships	230.00
Qualified Presort	Postage	342.54
Quality Efficiencies	Motels	1,287.00
Reede Construction	Contracted Construction	222,227.68
Reynolds Law	Child Defense Attorney	4,166.67
Rickard, Jeffrey D	Welfare Rent	700.00
River Terrace Apt	Welfare Rent	400.00
River Tower Apt	One Sioux Falls Shelter	1,350.00
River Tower Apt	Welfare Rent	500.00
Rochester Armored	Armored Car Svc	407.96
Roemen'S Auto	Gas Oil & Diesel	56.07
Roosevelt Estates	Welfare Rent	322.50
Sanford	Clinics Auxiliary Svcs	279.00
Sanford Clinic	Contract Svcs	25,180.73
Sanford Health Plan	Cobra Insurance	349.80
Sanitation Products	Truck Repairs & Maint	55.72
Schabauer, Ernest	One Sioux Falls Shelter	735.00
Short Elliott Hendr	Architects & Engineers	615.81
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls Area Hum	Misc Exp	3,323.00
Sioux Falls City	Electricity	16,750.80
Sioux Falls City	One Sioux Falls Shelter	2,604.43
Sioux Falls City	Water Sewer	18,760.85
Sioux Falls City	Welfare Utilities	554.02
Sioux Falls Ford	Auto/Small Equip	224.69
Sioux Falls Ministry	Welfare Rent	623.00
Sioux Falls YMCA	Welfare Rent	393.00
Sisson Printing	Printing/Forms	146.30
Skadsen, Nathan	Business Travel	118.44
Snoozy, Scott	Welfare Rent	370.00
Solheim, Virginia	Business Travel	39.28
South Dakota Magazin	Store Sales	325.00
Southeastern Electr	One Sioux Falls Shelter	485.92
Spielmann, Ronald	One Sioux Falls Shelter	1,100.00
Spring Centre Apts	One Sioux Falls Shelter	1,219.00
Spring Centre Apts	Welfare Rent	445.00
Stacey Frye	Misc Revenue	2,250.00
State of SD	Child Care Items	499.24
State of SD	Misc Exp	28.00
State of SD	Printing/Forms	76.50
State of SD	Professional Svcs	173.00
State of SD	Tea-Ellis Range	99.45

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Stout, Jesse	Welfare Rent	250.00
Strange Farrell John	Attorney Fees	7,450.56
Summit Food Svc	School Lunch Program	84.32
Tegra Group	Architect, Engineers, and PMgt	28,962.10
Terveen, Mike	One Sioux Falls Shelter	750.00
The Mighty Bowtones	Program Activities	760.00
Tribbey Townhomes	One Sioux Falls Shelter	1,465.00
Tschetter & Adams	Attorney Fees	1,707.03
Turning Leaf Tax Cre	Welfare Rent	670.00
Twin Peaks	One Sioux Falls Shelter	820.00
Tzadik Sioux Falls	Welfare Rent	2,023.97
Tzadik Sioux Falls P	One Sioux Falls Shelter	490.00
Tzadik Sioux Falls P	Welfare Rent	2,089.65
US Bank	Lease-Rental Agmt	136.72
US Foods	Other Supplies	66.65
US Foods	Professional Svcs	547.15
Vanhorn, Dwight D	Professional Svcs	1,650.00
Ver Beek, Kelsey	Attorney Fees	553.69
Villas At Canyon Cre	One Sioux Falls Shelter	2,120.00
Weerheim Law	Bd Exp Fees Minnehaha	2,945.00
Weerheim Law	Crisis Intervention Program	57.00
Weinstein, Daniel B	Attorney Fees	756.60
Wellington Park Apts	Welfare Rent	244.00
West Briar Estates	One Sioux Falls Shelter	1,700.00
West Oaks Estates	One Sioux Falls Shelter	3,150.00
Westport Investors	Welfare Rent	1,000.00
Wielocha, Paul	One Sioux Falls Shelter	1,300.00
Williamsburg Limited	Welfare Rent	1,364.00
Windsor Heights Apt	One Sioux Falls Shelter	870.00
Xcel Energy	Electricity	86,204.37
Xcel Energy	One Sioux Falls Shelter	6,302.42
Xcel Energy	Welfare Utilities	609.24
Yankton County	Return Of Svc	200.00

September 2020 Salaries Paid

Commission	Salaries	\$42,947.19	Equalization	Salaries	\$85,460.24
Auditor	Salaries	\$68,539.04	Register Of Deeds	Salaries	\$49,520.70
Treasurer	Salaries	\$80,711.68	Human Resources	Salaries	\$26,155.22
Information Technology	Salaries	\$76,811.65	Sheriff	Salaries	\$1,051,117.85
States Attorney	Salaries	\$320,537.57	Juvenile Detention Center	Salaries	\$160,413.23
Public Defender	Salaries	\$189,378.83	Highway	Salaries	\$137,518.47
Public Advocate	Salaries	\$67,636.82	Human Services	Salaries	\$130,564.38
Facilities	Salaries	\$50,195.96	Museum	Salaries	\$71,070.51
Extension	Salaries	\$2,686.40	Planning	Salaries	\$43,004.83

REPORTS

The August 2020 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Beninga, seconded by Karsky, to approve the following personnel changes. 5 ayes.

New Hires

1. Natasha Clark, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$18.52/hour (12/1) effective 10/3/2020.

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Promotions

1. Emma Otterpohl, Deputy Public Defender to Senior Deputy Public Defender for the Public Defender's Office, at \$2,817.60/biweekly (22/3) effective 8/27/2020.
2. Teresa Schafer, Juvenile Correctional Officer I to Juvenile Correctional Officer II for the Juvenile Detention Center, at \$21.49/hour (14/3) effective 10/3/2020.

Step Increases

1. Zachary Cegelske, Sergeant for the Sheriff's Office, at \$34.34/hour (20/10) effective 8/11/2020.
2. Monica Honkamp, Senior Property Tech for the Equalization Department, at \$24.31/hour (12/12) effective 10/3/2020.
3. Jeffry Heronimus, Appraiser for the Equalization Department, at \$23.71/hour (15/5) effective 10/6/2020.
4. Jonathan Leddige, Senior Deputy Public Defender for the Public Defender's Office, at \$2,959.20/biweekly (22/5) effective 10/1/2020.
5. Thomas Hensley, Chief Criminal Deputy State's Attorney for the State's Attorney's Office, at \$4,969.60/biweekly (25/14) effective 5/29/2020.
6. Judith Wehrkamp, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,788.00/biweekly (22/15) effective 7/1/2020.
7. Andrew Berg, Correctional Officer for the Jail, at \$23.14/hour (13/8) effective 7/21/2020.

ORDINANCE

Kevin Hoekman, Planner II, was present for the second reading and public hearing to consider text amendment #20-03 to Ordinance MC16-90, the 1990 Revised Zoning Ordinance for Minnehaha County. The amendment would change the requirements for manufactured home placements by conditional use permit under Article 12.06-Mobile Homes/Manufactured Homes. Through the amendment, footing requirements would change to meet HUD regulations and performance standards for skirting allowed on a manufactured home. The Planning Commission unanimously recommended approval of the amendment at their August 24, 2020, meeting. The petitioner was Jasper Diegel with the South Dakota Manufactured Housing Association. Alan Spencer, 2405 W Sleigh Creek Trl, Sioux Falls, and Gary Dirkson, address was not provided, spoke in favor of the amendments. No one spoke in opposition. MOTION by Karsky, seconded by Beninga, to approve Ordinance MC16-168-20, an amendment to Ordinance MC16-90, the 1990 Revised Zoning Ordinance For Minnehaha County By Amending Article 12.06 – Mobile Homes/Manufactured Homes, for text amendment #20-03. By roll call vote: 5 ayes. The entire ordinance is available and on file at the Auditor's Office.

FY2021 BUDGET

Carol Muller, Commission Administrative Officer, gave a briefing on the FY2021 Final Budget which stands at \$113,293,582. There are two new positions as follows: one Correctional Systems Operator for the Jail and one Paralegal for the Public Defender's Office. The following two positions are moving from grant funded to general fund positions: one Corporal within the Jail and one Deputy Sheriff within the Sheriff's Office. The cash applied total is \$13,618,273. No additional opt-out dollars will be utilized. The final budget reflects growth of 2.65%. The CPI adjustment is an increase of 1.7%. MOTION by Heiberger, seconded by Beninga, to adopt the Final FY2021 Minnehaha County Budget, and Resolution MC20-63. By roll call vote: 5 ayes.

The budget as approved includes the following changes from the Provisional Budget:

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	From	To
Revenue:		
Total Taxes Levied	58,847,989	58,841,989
Total Delinquent Taxes and Interest	536,750	542,750
Expenditures:		
County Commission	1,144,320	1,144,120
Auditor	895,747	895,647
State's Attorney	6,138,113	6,135,576
County Insurance	248,500	278,500
Human Resources	524,327	523,827
Triage Center	400,000	450,000
Mental Illness Board	1,277,800	1,377,800
Highway Administration	1,407,938	1,411,275
Capital Projects	20,064,000	20,121,115
Total Budget	113,056,467	113,293,582

RESOLUTION MC20-63

ADOPTION OF THE ANNUAL BUDGET FOR MINNEHAHA COUNTY, SOUTH DAKOTA

Whereas, (7-21-5-thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

Now therefore be it resolved, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, shall be approved and adopted as the Annual Budget of the appropriation and expenditures for Minnehaha County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Minnehaha County, South Dakota, this 29th day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor Minnehaha County, South Dakota. The accompanying taxes are levied by Minnehaha County for the year January 1, 2021 through December 31, 2021.

BOARD OF COUNTY COMMISSIONERS OF MINNEHAHA COUNTY, SOUTH DAKOTA

- Jean Bender, Chairman
- Gerald Beninga, Commissioner
- Jeffrey Barth, Commissioner
- Cindy Heiberger, Commissioner
- Dean Karsky, Commissioner

ATTEST

Olivia Larson, Deputy Auditor

COUNTY TAX LEVIES: General - \$48,168,610 \$2.812/1000; Library - \$1,273,029, \$0.301/1000; Building Fund - \$4,456,311, \$0.260/1000; Fire Protection - \$622,154, \$0.138/1000; & Bond Redemption \$4,281,885, \$0.250/1000.

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5 YEAR TRANSPORTATION AND BRIDGE IMPROVEMENT PLAN

DJ Buthe, Highway Superintendent, via teleconference and Zoom videoconference, presented the Minnehaha County 5 Year (2021-2025) Transportation and Bridge Improvement Plan. Highway staff hosted a public hearing at the Crooks Community Center on Thursday, September 17, 2020. Over one hundred fifty (150) invitations were sent to the townships, communities, fire departments, school boards, etc. Additionally, a notice was published in the County's legal newspapers and placed on the County website. Three people attended the public hearing. Cost estimates and projections for projects were updated. More BIG Fund funded projects are expected due to more structures being able to compete. Mr. Buthe noted the following corrections that were made to the Projected Revenues and Sources page under Account Descriptions, Local Funds: 1) Invested Interest for 2021 should be \$10,000, 2) Permit Fees for 2021 should be \$40,000, and 3) Prorate/Port of Entry for 2021 should be \$424,000. With these corrections, the 2021 Total Projected Revenues and Sources listed under Account Descriptions, Local Funds should be \$13,748,331. MOTION by Heiberger, seconded by Karsky, to adopt the Minnehaha County 5 Year (2021-2025) Transportation and Bridge Improvement Plan and authorize Chair to sign the Cover Form and Certification. 5 ayes.

SALVAGE

DJ Buthe, Highway Superintendent, via teleconference and Zoom videoconference, requested approval to advertise for Free Salvage Material Pickup. Various salvaged construction materials have accumulated at the County's Gravel Pit. The salvaged materials include items such as concrete pipe, corrugated metal pipe, wooden telephone poles, wooden fence posts, wooden and concrete bridge planks, and railroad ties. Due to the material not being in a usable condition for County purposes, there is no way to assign an accurate monetary value. The cost of advertising and loading material is less than the hauling and disposal fee at the landfill. Therefore, providing a two-day free pickup event on a first come first serve basis was the most cost-effective option. MOTION by Beninga, seconded by Heiberger, to authorize the advertisement of a Free Salvage Material Pickup at the Gravel Pit. By roll call vote: 5 ayes.

AGREEMENT

Kurt Schaunaman, Lieutenant, Jail Division, presented an agreement between the Minnehaha County Sheriff's Office and the Custom Control Systems Inc dba Precision Kiosk Technologies for the provision of breathalyzer kiosks. Through the agreement, a breathalyzer kiosk would be placed in the 24/7 Program Lobby. Participants will use their fingerprint to access their account and conduct the test. Video and still pictures are captured by the kiosk for each test to verify the correct participant is performing the test. Any positive or missed test results are alerted to the 24/7 Program staff through the kiosk's software. Approximately 45 tests can be conducted in an hour through the kiosk. MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the Automated Breathalyzer Kiosk Customer Service Agreement between Minnehaha County and Custom Control Systems Inc dba Precision Kiosk Technologies at a price per kiosk of \$1,350.00 with a 24-month term beginning on September 29, 2020. 5 ayes.

LIAISON REPORT

Commissioner Barth reported on the September 28, 2020, Planning Commission Meeting where the following topics were discussed: daycares, eligibility transfers, and the expansion of a sand quarry and gravel pit north of Corson.

Commissioner Bender reported the Accessible Housing Advisory Board has selected the final board member. The list of board members will be presented on October 6, 2020, for Commission approval.

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Commissioner Bender reported four proposals were received from architects for the Administration Building Remodel. Interviews will be conducted with all four responders.

MOTION by Heiberger, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 9:35 a.m. 4 ayes. Beninga voted nay.

MOTION by Karsky, seconded by Heiberger, to reconvene the Minnehaha County Commission Meeting at 9:45 a.m. 5 ayes.

MOTION by Barth, seconded by Heiberger, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Beninga, seconded by Karsky, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday October 6, 2020.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor