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THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. September 1, 2020, pursuant to adjournment on August 25, 2020. Commissioners present were: Barth, Bender, Beninga, and Heiberger. Commissioner Karsky was present via teleconference and Zoom video conference. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Heiberger, to approve the agenda. By roll call vote: 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the August 25, 2020, Commission Minutes. By roll call vote: 5 ayes.

MOTION by Barth, seconded by Heiberger, to approve the August 25, 2020, Joint Minnehaha County/City of Sioux Falls Minutes. By roll call vote: 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$528,874.82. By roll call vote: 5 ayes.

A&B Business	Lease-Rental Agmt	178.06
A&B Business	Maint Contracts	208.25
Affordable Housing	One Sioux Falls Shelter	1,477.00
AGP Studios	Welfare Rent	500.00
Airgas USA	Small Tools & Shop Sup	195.14
Airway Service	Automotive/Small Equip	436.71
Airway Service	Gas Oil & Diesel	251.91
Anderson, Jennifer	Bd Evals Minnehaha	2,566.66
Andrew Berg	Taxable Meal Allowances	32.00
Angel, Edward P	Attorney Fees	4,922.65
AT&T	Safety & Rescue Equip	43.23
Avera McKennan	Hospitals	2,496.40
Axis Forensic Toxicology	Lab Costs	300.00
Banner Associates	Architects & Engineers	1,005.70
Bauer Built	Heavy Equip Repairs & Maint	421.00
Beck, Jeffrey R	Attorney Fees	276.45
Ben Baxa	Taxable Meal Allowances	18.00
Boyer Ford Trucks	Parts Inventory	82.75
Braun, Mason	Investigators Exps	115.92
Brentwood Apts	One Sioux Falls Shelter	612.00
Brevik Law Office	Attorney Fees	197.35
Brooks Townhomes	Welfare Rent	703.00
Burns, Jason	Investigators Exps	114.24
Carpenter, Donovan	Business Travel	65.12
Century Business	Maint Contracts	320.87
Chagolla, Albert	Interpreters	162.50
Chaks Properties	Welfare Rent	280.00
Chasing Willows	Welfare Rent	450.00
Concrete Materials	Bldg/Yard Repair & Maint	436.28
Concrete Materials	Road Maint & Material	2,517.59
Constellation	Natural Gas	56.50
Creative Product	Donations	944.16
Creative Product	Other Sup	1,500.00
Dakota Fluid Power	Parts Inventory	297.65
Dakota Law	Attorney Fees	213.40
Dakota Lettering	Uniform Allowance	188.25
Dakota Lofts	One Sioux Falls Shelter	1,950.00
Dakota Toner & Ink	Data Processing Sup	1,581.84
Dakota Traffic Svc	Contracted Construction	600.00

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Dakotaland Autoglass	Automotive/Small Equip	455.00
Dallas Granberg	Sign Deposits	50.00
Dedula, Carla F	Court Reporters	122.40
Dematteo Law	Attorney Fees	843.90
Dematteo Law	Child Defense Attorney	174.60
Derhagopian Law	Attorney Fees	3,168.80
Donegal	One Sioux Falls Shelter	1,155.00
Dynamic Services	Welfare Rent	800.00
Econolodge	Motels	300.00
Electric Supply	Data Processing Sup	296.79
Engbrecht, Roger	Welfare Rent	500.00
Fastenal	Sign Supply Inventory	27.73
Fleetpride	Truck Repairs & Maint	78.43
Forrest Miller	Sign Deposits	50.00
Foster, Glenn	Education & Training	142.00
Gaslite Manor	Welfare Rent	575.00
George, Aaron	Welfare Rent	500.00
Graystone Heights	One Sioux Falls Shelter	1,000.00
Guzman, Sandra V	Interpreters	224.07
Hasseler, Kenneth D	Professional Services	3,175.00
Heidepriem Purtell	Attorney Fees	899.30
Hoekstra, Denise	Court Reporters	2,016.00
Hughes, Stuart	Attorney Fees	1,816.90
HyVee	MacArthur SJC Grant	493.54
HyVee	Pharmacies	87.30
Infrastructure Mgmt	Architects & Engineers	4,317.15
Interstate Office	Office Sup	209.88
ISI	Interpreters	180.00
Janel M Schmidt	Insurance-Other Costs	960.00
JCL Solutions	Janitorial Chemical Sup	47.04
Jeff Larson Law	Attorney Fees	992.10
Jefferson Partners L	Transportation	995.50
Johnson, Richard L	Attorney Fees	1,205.71
Katterhagen, Mark	Bd Exp Fees Yankton	15.00
Kauffman, David W Ph	Psych Evals	1,750.00
Kennedy Pier & Loftu	Attorney Fees	223.10
Kirschbaum, Mark	Business Travel	95.36
Knecht, Andrew J	Attorney Fees	12,226.10
Kyra Enterprises	Motels	175.00
Lamar Texas	HIDTA Grant	750.00
Ledd Properties	Motels	1,350.00
Lewno Law	Bd Exp Fees Yankton	248.00
Lexisnexis Matthew B	Subscriptions	515.00
LG Everist	Bridge Repair & Maint	787.54
LG Everist	Road Maint & Material	1,616.27
Lockwood, Darcy	Bd Exp Fees Yankton	15.00
Loving, Philip	Bd Evals Minnehaha	3,033.29
McLeods Printing	Printing/Forms	249.90
Medstar Paramedic	Transportation	3,600.00
Micheal's Purple Pet	Building Repairs & Maint	130.00
Midamerican Energy	Natural Gas	465.07
Midamerican Energy	One Sioux Falls Shelter	53.04
Midcontinent Com	Amounts Held For Others	155.00
Midwest Card & ID So	Com Equip	1,208.37
Midwest Contracting	Contracted Construction	123,544.75
Monterey Apts	One Sioux Falls Shelter	844.00
Multicultural Center	Interpreters	165.00
Muth Electric	Data Processing Equip	1,250.57
Olivier Miles Holtz	Attorney Fees	4,526.08
PCS Mobile	Maint Contracts	911.50
PCS Mobile	Professional Services	3,190.50
Prairies Edge Town	One Sioux Falls Shelter	900.00
Promotional Video	Professional Services	227.50
Qualified Presort	Postage	349.55

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Ransom Midway Svc	Sign Deposits	50.00
RCS Precision Indust	COVID Exps	1,600.00
Reede Construction	Contracted Construction	83,330.70
Rubeau	Welfare Rent	500.00
Safe Home	Misc Revenue	-462.55
Safe Home	Notes Rec Safe Home	-3,131.54
Safe Home	Rent Subsidies	11,033.00
Sanford	One Sioux Falls Shelter	1,590.00
Sanford	Welfare Rent	1,600.00
Sanford Clinic	Lab Costs	252.00
Sanford Health Plan	Cobra Insurance	585.28
Severtson, Allen	Business Travel	115.32
Sioux Empire Fair	Fairground Facility Rent	2,000.00
Sioux Falls Area Com	Triage Capital Contribution	100,000.00
Sioux Falls Area Hum	Misc Exp	3,285.93
Sioux Falls City	One Sioux Falls Shelter	621.07
Sioux Falls LIHTC	Welfare Rent	281.00
Solheim, Virginia	Business Travel	117.84
State of SD	Amts Held Daily Scram	2,083.00
State of SD	Amts Held Remote Breath	1,741.00
State of SD	Misc Exp	168.00
Strange Farrell John	Attorney Fees	2,093.40
Sweatman Properties	One Sioux Falls Shelter	2,500.00
Thomas Smithback	Sign Deposits	50.00
Transource Truck	Truck Repairs & Maint	18.94
Tschetter & Adams	Child Defense Attorney	511.76
Two Way Solutions	Com Equip Repair	15.99
Tyler Technologies	Maint Contracts	10,923.15
Tzadik Sioux Falls P	Welfare Rent	700.00
United Tent & Conv	Misc Exp	2,800.00
US Bank	Lease-Rental Agmt	136.72
Vandervliet, Rodney	Business Travel	150.60
VB Falls Park Apts	Welfare Rent	753.00
Verizon Wireless	Investigators Exps	50.00
Victoria Estate	One Sioux Falls Shelter	700.00
Vogel Motors	Gas Oil & Diesel	39.00
Weerheim Law	Bd Exp Fees Minnehaha	3,011.50
Weerheim Law	Crisis Intervention Program	57.00
Westwood	One Sioux Falls Shelter	1,620.00
Westwood	Welfare Rent	815.00
Woods Fuller Shultz	Architect, Engineers, and PMgt	2,655.00
Wynia, Keith	Misc Exp	59.99
Xcel Energy	Electricity	61,010.54
Xcel Energy	One Sioux Falls Shelter	6,654.05
Xcel Energy	Welfare Utilities	1,459.72
Yankton County	Attorney Fees	1,431.20
Yankton County	Return Of Service	150.00

August 2020 Salaries Paid

Commission	Salaries	\$43,654.06	Equalization	Salaries	\$87,069.60
Auditor	Salaries	\$52,547.49	Register Of Deeds	Salaries	\$50,450.57
Treasurer	Salaries	\$81,035.88	Human Resources	Salaries	\$26,167.47
Information Technology	Salaries	\$76,489.98	Sheriff	Salaries	\$1,022,270.39
States Attorney	Salaries	\$320,985.12	Juvenile Detention Center	Salaries	\$157,835.62
Public Defender	Salaries	\$187,470.02	Highway	Salaries	\$132,613.91
Public Advocate	Salaries	\$66,079.20	Human Services	Salaries	\$129,422.06
Facilities	Salaries	\$50,467.28	Museum	Salaries	\$70,800.23
Extension	Salaries	\$2,686.40	Planning	Salaries	\$43,175.72

REPORTS

The July 2020 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

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PERSONNEL

MOTION by Karsky, seconded by Beninga, to approve the following personnel changes. By roll call vote: 5 ayes.

New Hires

1. Bonnie Poppenga, Sandra Anderson, Bernadine Lindberg, Polly Mosey, Donna Pilcher, Valda Thompson, Donna Michael, Brody Schaffer, Kathy Kooima, Carrie Aaron, Kathy Zornig, Kathryn Davis, Kristina Nordby, Craig Nordby, Olimpia Justice, Eugene Hoffmann, Kathleen Staebell, Judy Vandersnick, Karen Wyatt, Brookes Noem, Kirsten Walrath-Noem, and Michelle Smith-Carroll as variable hour Election Workers for the Auditor's Office, at \$14.50/hour effective 9/1/2020.
2. Kelly O'Dea and Sharlene Lien as variable hour Museum Aides for the Museum, at \$9.50/hour effective 9/3/2020.
3. Derek Hoffman, Deputy Public Defender for the Public Defender's Office, at \$2,681.60/biweekly (22/1) effective 9/8/2020.
4. Margaret McCloud, variable hour Safe Home Program Worker for Human Services, at \$15.25/hour effective 8/31/2020.

Step Increases

1. Jason Aanenson, Deputy Sheriff for the Sheriff's Office, at \$30.36/hour (17/11) effective 9/4/2020.
2. Dustin Honkamp, Corporal for the Jail, at \$24.31/hour (17/2) effective 8/10/2020.
3. Damian Kardas, Deputy Sheriff for the Sherriff's Office, at \$24.92/hour (17/3) effective 8/11/2020.

Special Personnel Action

To recognize the following significant employee anniversaries for September 2020: 5 years – Caramie Faini, Andrey Skots, Maria Munkvold, Ashley Trankle, and Deona Gustaf; and 20 years – Troy Waterman.

To record volunteers in County Departments for August 2020. This list is on file at Human Resources.

To correct the new hire action for Michael Olson, Digital Discover Technician, for the State's Attorney's Office, listed on the August 4th, 2020, memo which should have reflected a starting salary of \$20.96/hour (14/2).

PLANNING & ZONING NOTICES

Kevin Hoekman, Planner II, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for text amendment #20-03 to MC16-90, the 1990 Revised Zoning Ordinance for Minnehaha County. The amendment pertains to Section 12.06 – Mobile Homes/Manufactured Homes to amend requirements for manufactured home placements. MOTION by Barth, seconded by Heiberger, to authorize the Auditor to publish a Notice of Hearing for September 29, 2020, to consider text amendment #20-03, an ordinance amending the 1990 Revised Zoning Ordinance For Minnehaha County. By roll call vote: 5 ayes.

ALCOHOL BEVERAGE LICENSES

Olivia Larson, Deputy Auditor, was present for a public hearing on a Special Event On-Sale Liquor License Application submitted by Prairie Pasta Inc. dba Johnny Carino's. The license would allow the sale and

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consumption of liquor at a wedding to be held on October 17, 2020, taking place at the Riviera Event Center. The licensed property is legally described as Lot 1&2 of Tract 1 Jeanne's Addition NE 1/4 and SE 1/4 of Section 28-T101N-R48W, located at 26665 481st Ave, Brandon. No one spoke in opposition. MOTION by Heiberger, seconded by Barth, to approve the Special Event On-Sale Liquor License for Prairie Pasta Inc. dba Johnny Carino's for the event taking place on October 17, 2020, at the Riviera Event Center. By roll call vote: 5 ayes.

AGREEMENT

DJ Buthe, Highway Superintendent, presented Amendment #1 to the Professional Services Agreement between Minnehaha County and Ulteig Engineers, Inc. to conduct engineering design for Highway Project MC20-08, Bridge Guardrail Rehab 2020. The amendment accounts for the need for additional specifications to ensure a contractor would be able to tie the new designs into the old structures. The amendment would increase the total fee by \$25,835.00. MOTION by Heiberger, seconded by Barth, to authorize the Chair to sign Amendment #1 to the Professional Services Agreement between Minnehaha County and Ulteig Engineers, Inc. for Highway Project MC20-08, Bridge Guardrail Rehab 2020, at a cost not to exceed \$57,488.50. By roll call vote: 5 ayes.

OLD BUSINESS

Commissioner Bender reported that Commission Meeting agendas are expected to have more items than has recently been seen in the coming weeks.

MOTION by Barth, seconded by Beninga, to adjourn. By roll call vote: 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday September 8, 2020.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor