

03/12/2019

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. March 12, 2019, pursuant to adjournment on March 5, 2019. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Heiberger, seconded by Karsky, to approve the agenda. 5 ayes.

MOTION by Heiberger, seconded by Karsky, to amend the agenda to enter into Executive Session for the purposes of SDCL 1-25-2 (1) and (3). 5 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the March 5, 2019, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$3,483,083.95. 5 ayes.

3D Specialties	Sign Supply Inventory	3,569.00
A&B Business	Maint Contracts	141.09
A&B Business	Office Equip Repair	77.41
Advance Auto Parts	Auto/Small Equip	49.98
AED Superstore	Safety & Rescue Equip	391.00
Agent Fee	Business Travel	30.00
Airway Svc	Auto/Small Equip	99.62
Airway Svc	Gas Oil & Diesel	167.30
Allied Electronics	HHS Maint	72.63
Amazon Digital	Data Processing Sup	263.70
Amazon Digital	Office Sup	102.76
Amazon Digital	Other Sup	321.90
Amazon.Com	Data Processing Equip	343.93
Amazon.Com	Data Processing Sup	392.48
Amazon.Com	Furniture & Office Equip	514.90
Amazon.Com	Kitchen/Cleaning Sup	4.97
Amazon.Com	Office Sup	1,106.95
Amazon.Com	Other Sup	146.23
Amazon.Com	Postage	-5.02
Amazon.Com	Program Activities	24.80
Amazon.Com	Sign Supply Inventory	-21.51
Amazon.Com	State Drug Funds	-131.40
Amazon.Com	Uniform Allowance	315.90
American Airlines	Business Travel	2,534.81
American Correction	Education & Training	200.00
American Public Work	Education & Training	4,147.00
Americinn Lodge	Business Travel	57.00
Amzn Mktp	Books	57.25
Amzn Mktp	Child Care Items	113.95
Amzn Mktp	Clinics Auxiliary Svcs	48.15
Amzn Mktp	Data Processing Equip	199.00
Amzn Mktp	Data Processing Sup	54.96
Amzn Mktp	Education & Training	213.95
Amzn Mktp	Engineering Sup	15.09
Amzn Mktp	Heat, Vent & AC Repairs	33.73
Amzn Mktp	Inmate Sup	163.14
Amzn Mktp	Office Sup	496.38
Amzn Mktp	Other Sup	97.85
Amzn Mktp	Program Activities	20.88
Amzn Mktp	Small Tools & Shop Sup	261.56
Amzn Mktp	State Drug Funds	555.03
Amzn Mktp	Uniform Allowance	193.96
Anderson Publication	Publishing Fees	975.58
Anderson, Jennifer	Bd Evals (Minnehaha)	765.00

03/12/2019

Angel, Edward P	Attorney Fees	6,103.90
Appeara	Program Activities	59.75
Argus Leader Media	Publishing Fees	2,025.11
Armor Correctional	Contract Svcs	179,494.10
Automatic Bldg	Coliseum Maint	344.00
Automatic Bldg	HHS Maint	238.00
Automatic Bldg	Jail Repairs & Maint	2,463.00
Automatic Bldg	Outside Repair	930.25
Automatic Bldg	Professional Svcs	459.00
Automatic Bldg	VOA Dakotas	330.00
Autozone	Auto/Small Equip	68.76
Autumn Park Apt	Welfare Rent	500.00
Avera McKennan	Hospitals	4,921.00
Axis Forensic Toxico	Lab Costs	515.00
Balampaki, Nabin	Interpreters	81.66
Bancroft Place	Welfare Rent	500.00
Barnett Lewis Funeral	Burials	2,000.00
Beeners, Keith	Welfare Rent	500.00
Best Buy	Engineering Sup	1,050.48
Billion Empire Motor	Auto/Small Equip	592.25
Boyer Trucks	Truck Repairs & Maint	239.09
BP Products	Gas Oil & Diesel	88.51
BP Products	Transportation	200.00
BP	Gas Oil & Diesel	23.46
Brandon Valley Journal	Publishing Fees	898.30
Brevik Law	Attorney Fees	233.05
Brouwer, Stacey	Welfare Rent	1,400.00
Buildasign.Com	Sign Supply Inventory	-2.35
Builders Supply	Bldg Repairs & Maint	9.75
Butler Machinery	Heavy Equip Repairs & Maint	35.57
Campbell Supply	JDC Maint	3.59
Campbell Supply	Uniform Allowance	76.49
Careerbuilder	Publishing Fees	375.00
CBM Managed Svcs	Board Of Prisoners-Meals	23,744.87
CBM Managed Svcs	Child Care Food	5,278.76
CBM Managed Svcs	Inmate Sup	262.03
Century Business	Office Sup	270.00
Certified Languages	Interpreters	615.45
Chagolla, Albert	Interpreters	155.83
Chinook Medical Gear	Other Sup	46.07
Chris Cam	Office Sup	86.95
CHS	Gas Oil & Diesel	66.64
CHS	Program Activities	19.83
Classified Verticals	Misc Exp	549.00
Classified Verticals	Professional Svcs	298.00
Classified Verticals	Publishing Fees	596.00
Classified Verticals	Recruitment	99.00
Cluckin Good Chicken	Jury Fees	207.69
Coacher, Keith	Volunteer Pers Items	150.00
Coeur D Alene Resort	Business Travel	540.93
Cole Papers	Janitorial Chemical Sup	1,490.00
Cole Papers	JDC Custodial Sup	101.42
Confidential Invest	Attorney Fees	4,813.21
Construction Product	JDC Maint	35.16
Costco Wholesale	Janitorial Chemical Sup	37.98
Costco Wholesale	Water Sewer	17.94
Country View MHC	Welfare Rent	356.00
Courts/USDC-SD	Copy Fees	29.00
Dakota Auto Parts	Small Tools & Shop Sup	27.01
Dakota Fluid Power	Heavy Equip Repairs & Maint	63.81
Dakota Fluid Power	Motor/Machine/Equip Repair	33.37
Dakota Fluid Power	Parts Inventory	313.08
Dakota Fluid Power	Truck Repairs & Maint	426.48
Dakota Supply Group	JDC Maint	815.50
Deans Distributing	Gas Oil & Diesel	192.70

03/12/2019

Decastro Law	Attorney Fees	5,708.00
Decisionone	Maint Contracts	168.52
Delta Air Lines	Business Travel	1,625.01
Dgr Engineering	Architects & Engineers	5,250.00
Diamond Field Common	Welfare Rent	500.00
Directv Holdings	Subscriptions	131.98
Disaster Mngmnt	Education & Training	111.37
DJI.Com	Engineering Sup	89.00
Dnsmadeeasy Tiggee	Subscriptions	59.95
Double H Paving	Snow Removal	24,762.48
Dover, Sena S	Bd Evals (Minnehaha)	765.00
Dropbox	Subscriptions	199.00
Dust Tex Svc	Janitorial Chemical Sup	12.20
Easy Badges	Inmate Sup	55.00
EB	Education & Training	2,975.00
Ed Wolles	Sign Deposits	50.00
Eiseman-Ludmar	Uniform Allowance	56.84
Electric Supply	Data Processing Equip	1,097.58
English Law	Attorney Fees	777.10
Etc For Her Mag	Program Activities	550.00
Etterman Enterprises	Small Tools & Shop Sup	233.44
Expedia	Business Travel	248.00
FAA State Board Exam	Education & Training	300.00
Family Svc	Insurance-Other Costs	585.00
Fareway Stores	Supplemental Food	59.44
Fastenal	Auto/Small Equip	0.65
Fastenal	Jail Repairs & Maint	22.38
Fastenal	Small Tools & Shop Sup	417.53
Fastenal	Truck Repairs & Maint	93.80
Faulkton Drug	Pharmacies	57.04
FHWA Misc Payments	Education & Training	1,050.00
First Dakota National	Homeland Security	3,764.75
Fit My Feet	Uniform Allowance	297.49
Fleetpride	Small Tools & Shop Sup	27.97
Fleetpride	Truck Repairs & Maint	430.40
Formatop	Repair/Renovations	214.54
Fred Pryor Seminars	Education & Training	210.88
Galls Quartermaster	Uniform Allowance	1,813.92
Gannet	Office Sup	16.61
Gannet	Other Sup	61.44
Gannet	Subscriptions	52.00
Gannet	Professional Svcs	113.27
Geotek Engineering	Jail Expansion Prof Svcs	5,511.00
Glock Professional	Ammunition	500.00
GNBX Hotel	Education & Training	88.48
Goebel Printing	Printing/Forms	600.21
Goettsch, Dean H	Right Of Way	4,904.90
Golden West	Telephone	221.56
Goodcents Subs	Misc Exp	133.66
Google Antonline	Data Processing Equip	944.57
Gordys	Gas Oil & Diesel	81.34
Graham Tire	Auto/Small Equip	573.88
Graham Tire	Bldg Repairs & Maint	74.00
Grainger	Plumbing & Welding	401.39
Graybar Electric	Electrical Repairs & Maint	171.75
Graybar Electric	Jail Repairs & Maint	359.37
Great Plains Brown	Postage	24.70
Gunner, Andrea	Court Reporters	210.40
Guzman, Sandra V	Interpreters	150.00
Hammer, Ralph	Business Travel	38.00
Harms Oil	Gas Oil & Diesel	12.71
Helpline Center	Program Activities	55.00
Hewlett Packard	Data Processing Equip	2,119.32
Hewlett Packard	Data Processing Sup	224.94
High Point Networks	Maint Contracts	17,389.00

03/12/2019

High Point Networks	Software	60.70
Hoffman, Dustin	Welfare Rent	700.00
Holiday	Gas Oil & Diesel	14.87
Holiday Inn	Program Activities	165.00
Holiday Inn	Business Travel	456.00
Home Depot	Bldg/Yard Repair & Maint	83.48
Home Depot	Small Tools & Shop Sup	43.97
Horn Law	Attorney Fees	184.50
Howe	Coliseum Maint	121.00
Howe	Jail Repairs & Maint	452.35
Hr One Stop	Gas Oil & Diesel	19.66
Hurtgen, Timothy T	Welfare Rent	500.00
HyVee	Clinics Auxiliary Svcs	16.45
HyVee	MacArthur SJC Grant	59.16
HyVee	Misc Exp	147.53
HyVee	Pharmacies	1,205.43
HyVee	Professional Svcs	23.96
I State Truck Center	Parts Inventory	716.86
Idemia Identity	Business Travel	85.00
In Gopher Irrigat	Bldg Repairs & Maint	177.75
Innovative Office	Furniture & Office Equip	84.15
Innovative Office	Office Sup	57.87
Intek	Contract Svcs	20,165.00
Interim Healthcare	Professional Svcs	2,272.00
Interstate Office	Furniture & Office Equip	141.99
Interstate Office	Office Sup	1,804.93
Interstate Office	Other Sup	27.51
Iosty, James	Bd Exp Fees (Minnehaha)	7,745.60
Iosty, James	Crisis Intervention Program	169.20
ISI	Interpreters	180.00
Jack In The Box	MacArthur SJC Grant	302.00
Jacks Uniforms	Uniform Allowance	653.99
Janet C Olson	Attorney Fees	1,780.60
Jaymar Business Form	Printing/Forms	77.36
JCL Solutions	Janitorial Chemical Sup	42.18
JCL Solutions	Kitchen/Cleaning Sup	213.06
Jim & Rons Svc	Professional Svcs	835.00
Joann Stores	Program Activities	258.82
Johnny Carino'S	Dive Team Donations Exp	273.54
Justfly.Com	Education & Training	16.95
Katterhagen, Mark	Bd Exp Fees (Yankton)	42.00
Kauffman, David W Ph	Psych Evals	3,642.00
Kennedy Pier & Loftu	Attorney Fees	1,494.60
Kerri Cook Huber	Attorney Fees	99.72
Knecht, Andrew J	Attorney Fees	1,015.20
Konda, Yousif	Interpreters	175.00
Kriens, Mark	Office Sup	349.00
Kull, Lisa	Court Reporters	54.40
Lacey Rentals	Lease-Rental Agreement	111.00
Lamp	Interpreters	120.00
Languageline Solution	Interpreters	1,988.76
Languageline Solution	Telephone	757.81
Larson, Dana J	Bd Exp Fees (Yankton)	40.00
Laughlin Law	Attorney Fees	3,367.00
Lawson Products	Small Tools & Shop Sup	351.30
Leaf Capital Funding	Office Sup	129.80
Lewis Drugs	Clinics Auxiliary Svcs	-2.93
Lewis Drugs	Other Sup	6.98
Lewis Drugs	Postage	33.44
Lewno Law	Bd Exp Fees (Yankton)	449.50
Lexisnexis Matthew	Subscriptions	500.00
Lexjet	Exhibit Materials	904.50
LJ's Auto Repair	Gas Oil & Diesel	126.64
Lockwood, Darcy	Bd Exp Fees (Yankton)	42.00
Loves Travel Stops	Gas Oil & Diesel	63.22

03/12/2019

Loving, Philip	Bd Evals (Minnehaha)	5,145.00
Malloy Electric	Heat, Vent & AC Repairs	18.36
Martinell, Charles	Business Travel	320.88
Matheson Trigas	Small Tools & Shop Sup	34.72
Maxwell Food Equip	Clinics Auxiliary Svcs	75.08
McFarland Supply	Jail Repairs & Maint	46.88
McGovern, Mike	Uniform Allowance	32.69
McKesson Medical	Clinics Auxiliary Svcs	41.96
Medstar Paramedic	Transportation	1,400.00
Menard	Exhibit Materials	30.50
Menard	HHS Maint	-131.62
Menard	HHS Maint	131.62
Menard	JDC Maint	8.70
Menard	Office Sup	15.96
Menard	Repair/Renovations	88.06
Menard	Small Tools & Shop Sup	108.65
Menard	Tea-Ellis Range	361.04
Microfilm Imaging	Contract Svcs	5,540.70
Microfilm Imaging	Furniture & Office Equip	165.00
Microfilm Imaging	Lease-Rental Agreement	405.00
Microfilm Imaging	Software	750.00
Midamerican Energy	Natural Gas	3,338.18
Midland	Bldg Repairs & Maint	16.27
Midland	Heat, Vent & AC Repairs	505.89
Midland	JDC Maint	99.27
Midland	Small Tools & Shop Sup	6.82
Midway Svc	Gas Oil & Diesel	3,498.61
Midwest Alarm	Outside Repair	286.32
Midwest Alarm	VOA Dakotas	101.28
Minnehaha Community	Tea Ellis Range	30.00
Minnehaha Community	Water Sewer	30.00
Minnehaha Petty Cash	Child Care Items	43.75
Minnehaha Petty Cash	Clinics Auxiliary Svcs	5.52
Minnehaha Petty Cash	Supplemental Food	11.09
Monick Pipe & Supply	Jail Repairs & Maint	194.61
Monick Pipe & Supply	JDC Maint	696.61
Monroe Engineering	Sign Supply Inventory	208.81
Mossefin, Adam	Right Of Way	9,389.09
Multicultural Center	Interpreters	220.00
Murray Properties	Welfare Rent	475.00
Napa Auto Parts	Auto/Small Equip	13.95
Napa Auto Parts	Small Tools & Shop Sup	197.24
NASW South Dakota	Education & Training	627.00
Natl Assoc For Public	Education & Training	425.00
Natl Assoc Of Crim	Education & Training	299.00
Natl Assoc Of Crim	Memberships	137.75
Nebraska Salt & Grain	Road Material Inventory	14,787.60
Nguyen, Lam	Interpreters	50.17
Norberg Paints	HHS Maint	328.44
Norberg Paints	Repair/Renovations	116.75
Northern Truck Equip	Truck Repairs & Maint	608.84
Northern Truck Equip	Trucks/Tractors/Trailers	127,986.00
Novak	Office Sup	31.87
Novak	Tea-Ellis Range	21.00
Novak	Trash Removal	3,452.39
Nybergs Ace Hardware	Exhibit Materials	14.24
Oconnor	Bldg Repairs & Maint	545.16
Oconnor	Coliseum Maint	73.08
Oconnor	Heat, Vent & AC Repairs	408.86
Oconnor	Jail Repairs & Maint	343.71
Oconnor	JDC Maint	3.49
Odea, Steve C	Welfare Rent	500.00
Office Depot	Office Sup	808.04
Officemax	Office Sup	80.29
Olivier Miles Holtz	Attorney Fees	486.75

03/12/2019

Oreilly Auto Parts	Heavy Equip Repairs & Maint	35.58
Oreilly Auto Parts	Truck Repairs & Maint	19.43
Oreilly Auto	Auto/Small Equip	111.00
Panera Bread	MacArthur SJC Grant	-12.26
Parsai, Bal	Interpreters	150.00
Paypal	Education & Training	744.00
Penbrooke Place Apt	Welfare Rent	200.00
Penske Trk	Program Activities	147.30
Peoplefacts	Recruitment	124.74
Peterson, Myles	Business Travel	211.00
Pfeifer Implement	Motor/Machine/Equip Repair	125.62
Pomps Tire Svc	Auto/Small Equip	648.16
Pramukhraj Huron	Business Travel	260.97
Premier Bankcard	Investigators Exps	157.08
Prestox	Outside Repair	755.99
Prestox	Professional Svcs	51.86
Qualified Presort	Postage	8,529.85
R & G Construction	Contracted Construction	1,800.00
R&L Supply	HHS Maint	56.55
R&L Supply	Jail Repairs & Maint	5.07
R&L Supply	Plumbing & Welding	61.25
R&L Supply	Small Tools & Shop Sup	52.62
Record Keepers	Records Storage	2,276.60
Rehabilitation Medic	Medical Equip	187.58
Reynolds Law	Attorney Fees	1,171.15
Risty, Maxine J	Court Reporters	40.00
Robsons True Value	Bldg Repairs & Maint	106.96
Ryan Duffy Law	Attorney Fees	11,506.00
Safariland Training	Education & Training	200.00
Sanford	Hospitals	17,767.69
Sanford Clinic	Lab Costs	156.00
Scheels All Sports	Other Sup	84.92
Scheels All Sports	Uniform Allowance	190.00
Schultz, Shannon	Business Travel	37.00
Schumacher Elevator	Bldg Repairs & Maint	861.00
Scottys Auto	Automobiles	270.28
SDN Com	Data Com	722.54
SDN Com	Telephone	1,265.87
Security Labs	Maint Contracts	325.00
Sentinel Offender	Electronic Monitoring	1,637.92
SF Leased Housing	Welfare Rent	1,068.00
Shell Oil	Gas Oil & Diesel	31.22
Shels	Gas Oil & Diesel	133.65
Sherwin Williams	JDC Maint	45.99
Sinclair Oil	Gas Oil & Diesel	37.00
Sioux Council Boy	Diversion Programs	16,000.00
Sioux Falls City	Reconciliation	6,201.87
Sioux Falls Seminary	Attorney Fees	457.00
Sioux Valley Energy	Electricity	351.40
Sioux Valley Energy	Road Maint & Material	140.97
Sioux Valley Energy	Tea-Ellis Range	442.41
SP Cardmachineoutl	Store Sales	47.49
Specialty Retail	Child Care Items	21.25
Specialty Retail	Clinics Auxiliary Svcs	79.07
Sq Airway Auto	Auto/Small Equip	347.66
Sq Airway Auto	Gas Oil & Diesel	41.90
Staples	Office Sup	304.88
Staples	Store Sales	29.11
State of SD	Amts Held-Daily Scram	3,287.00
State of SD	Amts Held-Remote Breath	124.00
State of SD	Auto/Small Equip	4.00
State of SD	Behavioral Health Admit Fee	1,200.00
State of SD	Bulletin Board Svc	112.61
State of SD	Commitment HSC	24,036.75
State of SD	Commitment Redfield	1,080.00

03/12/2019

State of SD	Due To Other Gov'ts	2,748,214.57
State of SD	Education & Training	110.00
State of SD	Explorer Donations	187.40
State of SD	Fingerprint/Tax	212.09
State of SD	Furniture & Office Equip	895.45
State of SD	Inmate Sup	922.32
State of SD	Misc Revenue	57.94
State of SD	Mug Shots	1.46
State of SD	Printing/Forms	25.50
State of SD	Professional Svcs	173.00
State of SD	Telephone	77.45
Steelmax Tools	Sign Supply Inventory	57.41
Sturdevants	Gas Oil & Diesel	34.39
Superion	Education & Training	699.00
Szameit, Alexandra	Interpreters	25.00
Tamarack Materials	HHS Maint	130.79
Tamarack Materials	HHS Maint	-130.79
Tammen Auto & Tire	Auto/Small Equip	2.30
Tammen Auto & Tire	Gas Oil & Diesel	44.53
Target	Data Processing Sup	60.00
TCN	Telephone	1.42
Team Auto	Auto/Small Equip	42.50
This Old House Mag	Subscriptions	20.00
Timekeeping Systems	Lease-Rental Agreement	1,025.00
Tractor Supply	Truck Repairs & Maint	59.99
Trane	Heat, Vent & AC Repairs	232.38
Trane	Jail Repairs & Maint	438.00
Transunion Risk	Investigators Exps	286.40
Travel Insurance	Business Travel	58.12
Trumble, Hank	Business Travel	211.00
Turning Leaf Tax	Welfare Rent	400.00
Tuschen, Michael E	Business Travel	211.00
Two Way Solutions	Communication Equip Repair	55.49
Tyler Childress	Sign Deposits	100.00
Tyler Technologies	Education & Training	2,850.00
Tyler Technologies	Software	1,400.00
Tzadik	Welfare Rent	332.50
Uline	Program Activities	553.95
United Airlines	Business Travel	1,215.00
UPS	Volunteer Pers Items	144.23
USPS	Misc Exp	40.50
USPS	Postage	1,006.28
University Of Louisv	Due to Other Govt-Pipeline	2,590.00
US Foods	Professional Svcs	542.96
Varitech Industries	Truck Repairs & Maint	183.87
Vern Eide Motorcars	HIDTA Grant	295.00
Videotel	Exhibit Materials	553.99
Vistaprint	Office Sup	17.73
Wall Lake Sanitary	Water Sewer	70.00
Walmart Stores	Child Care Items	140.51
Walmart Stores	Inmate Sup	26.94
Walmart Stores	Misc Exp	125.73
Walmart Stores	Office Sup	184.61
Walmart Stores	Other Sup	49.88
Walmart Stores	Professional Svcs	43.68
Walmart Stores	Program Activities	43.91
Walmart Stores	Supplemental Food	301.77
Walmart.Com	Exhibit Materials	55.93
Westbrooke Apts	Welfare Rent	500.00
Wheelco	Small Tools & Shop Sup	215.70
Wheelco	Truck Repairs & Maint	42.00
Xcel Energy	Electricity	2,860.34
Xcel Energy	Welfare Utilities	1,020.56
Yankton County	Return Of Svc	150.00
Yellow Cab	Transportation	10.65

03/12/2019

Zabel Steel                                      Small Tools & Shop Sup                                      133.71

## February Salaries Paid

Commission	Salaries	40,925.30	Auditor	Salaries	69,396.35
Treasurer	Salaries	71,801.35	Information Technology	Salaries	71,248.90
States Attorney	Salaries	272,688.67	Public Defender	Salaries	168,356.28
Public Advocate	Salaries	54,327.30	Facilities	Salaries	49,650.73
Equalization	Salaries	72,633.22	Register Of Deeds	Salaries	46,072.06
Human Resources	Salaries	24,772.87	Sheriff	Salaries	931,330.26
Emergency	Salaries	16,640.00	Juvenile Detention	Salaries	160,754.85
Highway	Salaries	150,297.71	Human Services	Salaries	128,602.52
Museum	Salaries	69,622.02	Planning	Salaries	40,700.20
Extension	Salaries	3,355.20			

## REPORTS

The Mobile Crisis Team Annual Statistics Report, Minnehaha County Monthly Sheriff's Report for February 2019, the December 2018 Minnehaha County Coroner Report, the Minnehaha County 2018 Annual Coroner's Report, the Annual Report for Minnehaha County as of and for the Year Ended December 31, 2018, and the Highway Department Construction Project Monthly Report for March 2019 were received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Heiberger, seconded by Beninga, to approve the following personnel changes. 5 ayes.

## New Hires

1. To amend the hire date of Martin Neal as variable hour Certified Civil Process Server for the Sheriff's Office to 3/12/19.
2. To hire Michelle Aanenson and Blake Hanson as Corrections System Operators for the Jail at \$15.50/hour (9/1) effective 3/18/19.
3. To hire Brandon Fogelman, Tyrell Bertsch, and Kevin Krohn as Correctional Officers in Training for the Jail at \$17.98/hour (12/1) effective 3/18/19.

## Promotions

1. Kimberly Berry, Correctional Officer in Training to Correctional Officer for the Jail, at \$18.90/hour (13/1) effective 2/5/19.
2. Jairo Fajardo, Correctional Officer in Training for the Jail to Air Guard Security Officer II for Air Guard, at \$18.90/hour (13/1) effective 3/9/19.

## Step Increases

1. Spencer Matson – Air Guard Security Officer I – Air Guard – 12/2 – 2/5/19 - \$18.44/hour
2. Leah Bouw – Administrative Secretary – Sheriff's Office – 10/6 – 2/10/19 - \$18.44/hour
3. Denise Moani Nelson – Legal Office Assistant – Public Defender's Office – 10/6 – 2/21/19 - \$18.44/hour
4. Julie Anderson – Administrative Secretary – Juvenile Detention Center – 10/5 – 2/18/19 - \$17.98/hour
5. John Trana – Computer Support Technician – Information Technology – 16/11 – 3/9/19 - \$28.06/hour



03/12/2019

6. Joy West – Caseworker – Safe Home – 16/9 – 2/28/19 - \$26.71/hour

#### ABATEMENT

MOTION by Heiberger, seconded by Karsky, to approve the following abatements: representing tax exempt status for 2018 property taxes, City of Sioux Falls, Parcel ID 14393, SW ¼ E of River (Ex Swanson’s Tract 1) & W ½ SE ¼ (Ex Sweetman Tr 1) 20 102 49 Mapleton Township 102-49, in the amount of \$2,242.38; and representing the elderly assessment freeze for 2018 property taxes, Parcel ID 18570, 48330 Logan St, Sherman, in the amount of \$642.41. 5 ayes.

#### NOTICE

Upon the request of Kim Adamson, Finance and Budget Officer, MOTION by Barth, seconded by Heiberger, to authorize the Auditor to post a Notice of Hearing on March 26, 2019, to consider 2018 Carryovers and 2019 Supplements in the amount of \$925,808.84 in the General Fund and \$39,743,446.79 in the Special Revenue Fund. 5 ayes.

#### LIEN COMPROMISE

Deferred from February 26, 2019:

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 87862 in the amount of \$1,350.86. Poor Relief services were provided to the applicant between May 2015 and November 2015. The applicant is unemployed due to a shoulder injury that kept her from working, and reported not having received any workers’ compensation for her injury. Income from social security was reported as \$839.00 per month. Partial payments in the amount of \$310.00 have been received from the applicant. The applicant is listed as the spouse on DPNO 51810 in the amount of \$282.67 for Lincoln County against her husband, who she is separated from, for Poor Relief and Court Appointed Attorney services. Additionally, the applicant’s grandson is listed on DPNO 72033 in the amount of \$3,702.90 for Public Defender, Public Advocate, and Court Appointed Attorney services. The applicant has been making payments on both DPNO 51810 and 72033 in the amount of \$280.00 and \$1,460.00 respectively. A previous balance of \$770.80 for DPNO 51810 was paid off by the applicant in 2013. The request was to compromise and release DPNO 87862 in full with no payment. The applicant intends to continue paying on DPNO 51810 and 72033. MOTION by Beninga, seconded by Barth, to approve Resolution MC19-7. By roll call vote: 5 ayes.

#### RESOLUTION MC19-7

WHEREAS, a County Aid Lien in the amount of \$1,350.86, purports to exist in favor of Minnehaha County and against DPNO 87862 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment.

Dated at Sioux Falls, South Dakota, this 12<sup>th</sup> day of March, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

03/12/2019

Chair  
 ATTEST:  
 Olivia Larson  
 Deputy Auditor

Deferred from March 5, 2019:

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 23603 in the amount of \$20,000. Public Defender, Court Appointed Attorney, Medical, and Dental services were provided to the applicant between December 1988 and March 2005. Payments in the amount of \$601.00 have been made on the lien. The applicant acquired his mother's home after her passing and is in the process of refinancing. The loan closing is expected to be no later than March 28, 2019. The applicant is requesting to either compromise the lien in full upon payment of \$5,000 or to release the lien in full only as it applies to the real property with no payment. MOTION by Karsky, seconded by Barth, to approve Resolution MC19-8. By roll call vote: 5 ayes.

#### RESOLUTION MC19-8

WHEREAS, a County Aid Lien in the amount of \$20,000, purports to exist in favor of Minnehaha County and against DPNO 23603 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$5,000.00.

If payment is not made within one year of approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 12<sup>th</sup> day of March, 2019.

APPROVED BY THE COMMISSION:

Jean Bender  
 Chair  
 ATTEST:  
 Olivia Larson  
 Deputy Auditor

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 39133 in the amount of \$4,274.97. Fuel/Utilities, Court Appointed Attorney, and Poor Relief services were provided to the applicant's ex-spouse and a minor child between April 1998 and May 2010. There were no charges incurred during the time of the applicant's marriage to her ex-spouse between October 2007 and September 2009. The applicant is in the process of selling her home with an expected closing date of March 25, 2019. The applicant is requesting the lien be compromised in full only as it applies to the real property. In response to questions from Commissioners Heiberger and Barth, Margaret Gillespie, Senior Deputy State's Attorney, spoke on the type of motion needed and the legal obligations of spouses in relation to debt and real property. The applicant was present and thanked Ms. Storley for her help with the lien compromise process. MOTION by Heiberger, seconded by Beninga, to approve Resolution MC19-9. By roll call vote: 5 ayes.

03/12/2019

## RESOLUTION MC19-9

WHEREAS, a County Aid Lien in the amount of \$4,274.97, purports to exist in favor of Minnehaha County and against DPNO 39133 as Lienee, and

WHEREAS, said lienee's ex-spouse has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment only as it applies to the real property located at 1513 N Conifer Place, #39, Sioux Falls, SD, legally described as:

Condominium Unit No 39, of Aspen Heights Condominiums, 1513 N Conifer Place, Sioux Falls, South Dakota, as created by the Master Deed dated July 19, 2005, filed for record August 19, 2005, at 12:00 PM, and recorded in Book 251 of Miscellaneous, on Page 792; First Supplemental Master Deed, dated November 14, 2005, filed for record January 17, 2006 at 2:20 PM, and recorded in Book 253 of Miscellaneous, on Page 74; Second Supplemental Master Deed of Aspen Heights Condominiums, filed for record January 17, 2006 at 2:30 PM, in Book 253 of Miscellaneous, on Page 75, Third Supplemental Master Deed of Aspen Heights Condominiums filed for record March 24, 2006, at 12:00 PM, in Book 253 of Miscellaneous, on Page 570; Fourth Supplemental Master Deed of Aspen Heights Condominiums filed for record March 24, 2006, at 12:10 PM, in Book 253 of Miscellaneous, on Page 573; Fifth Supplemental Master Deed of Aspen Heights Condominiums filed for record June 28, 2006, at 12:00 PM, in Book 254 of Miscellaneous, on Page 366; Sixth Supplemental Master Deed of Aspen Heights Condominiums filed for record June 28, 2006, at 12:10 PM, in Book 254 of Miscellaneous, on Page 375; Seventh Supplemental Master Deed of Aspen Heights Condominiums filed for record October 3, 2006, at 12:00 PM, in Book 255 of Miscellaneous, on Page 150; Located on a parcel of land described as Lots 1 through 17 inclusive, Lots 18A, 19A, 20 and 21, all in Block 1, of Aspen Heights Addition to the City of Sioux Falls, Minnehaha County, South Dakota, according to the recorded plat thereof, together with an undivided percentage in the common area and facilities appurtenant to said unit as set forth in said Master Deed and any amendments filed thereto.

The full amount of \$4,274.97 of DPNO 39133 should remain against the lienee.

Dated at Sioux Falls, South Dakota, this 12<sup>th</sup> day of March, 2019.

## APPROVED BY THE COMMISSION:

Jean Bender

Chair

## ATTEST:

Olivia Larson

Deputy Auditor

## BRIEFING

Dr. Kenneth Snell, Coroner/Medical Examiner, gave a briefing on the Minnehaha County Coroner's Office services highlighting the following areas: a new digital x-ray unit, the total number of cases, the causes of death, an annual forensics course, an infant review team, and the need for cooler space.

03/12/2019

## PROCLAMATION

Deb McIsaac, Sioux Falls Area Chamber of Commerce Membership Director, read the 2019 St. Patrick's Day Proclamation. The painting of the shamrock ceremony will take place at 11:00 a.m. on Saturday, March 16, 2019. MOTION by Heiberger, seconded by Karsky, to issue the 2019 Annual St. Patrick's Day Proclamation for O'Minnehaha County. 5 ayes.

## PRESENTATION

Monte Watembach, Information Technology Director, presented the Information Technology Department's long range plan for 2020-2024 highlighting completed projects, current projects, future opportunities, staffing requests, and firewall threats.

## BID AND PROPOSAL AWARDS

DJ Buthe, Highway Superintendent, reported on the March 6, 2019, bid opening for Bid #19-6, Sale of GPS Survey Equipment. Two bids were received from the following companies: 605 Companies Inc., Dirt Works in the amount of \$13,500.00 and Frontier Precision in the amount of \$6,000.00. Staff recommends awarding the bid to the high bidder, 605 Companies Inc., Dirt Works. MOTION by Karsky, seconded by Beninga, to award Bid #19-6, Sale of GPS Survey Equipment to 605 Companies Inc., Dirt Works in the amount of \$13,500.00. By roll call vote: 5 ayes.

Mark Kriens, Facilities Director, reported on the February 27, 2019, bid opening for Bid #19-3, Parking Lot J. Three bids were received from the following companies: Black Top Paving, \$199,895.00; Soukup Construction Inc., \$206,206.00; and Asphalt Surfacing Co., \$222,660.15. Staff recommends awarding the bid to the low bidder, Black Top Paving. MOTION by Heiberger, seconded by Beninga, to award Bid #19-3, Parking Lot J to Journey Group Companies dba Black Top Paving in the amount of \$199,895.00 and to authorize the Chair to sign the contractor contract. By roll call vote: 5 ayes.

Donna Kelly, Chief Civil Deputy State's Attorney, presented on the Bond Counsel Request for Proposals issued by Minnehaha County on October 10, 2018, including a resolution authorizing the retainer agreement with Perkins Coie LLP. Seven proposals were received and reviewed by the selection advisory committee. Two firms were selected for in-person interviews. The selection advisory committee found the most qualified responding firm was Perkins Coie LLP. The retainer agreement includes a disclosure by Perkins Coie as to its current representation of U.S. Bank in regard to unrelated lending matters. MOTION by Heiberger, seconded by Barth, to approve Resolution MC19-10. By roll call vote: 5 ayes.

### RESOLUTION OF MINNEHAHA COUNTY 19-10 RESOLUTION AUTHORIZING RETAINER AGREEMENT WITH PERKINS COIE LLP

WHEREAS, on October 10, 2018, Minnehaha County issued a Request for Proposals seeking proposals from law firms to serve as bond counsel; and

WHEREAS, seven law firms submitted proposals, of which two firms were selected to be interviewed by the selection advisory committee; and

WHEREAS, following a review of the submitted proposals, the selection advisory committee has determined that the most highly qualified responsive firm to perform the work is Perkins Coie LLP ("Perkins Coie"); and

WHEREAS, the selection advisory committee recommends that the Board of County Commissioners select Perkins Coie as its bond counsel; and

03/12/2019

WHEREAS, a letter of engagement has been presented by Perkins Coie and has been reviewed by the State's Attorney's Office; and

WHEREAS, Perkins Coie has disclosed that it represents U.S. Bank, the Trustee for the County's Certificates of Participation, in regard to unrelated lending matters; and

WHEREAS, Perkins Coie has expressed that it is confident that its ability to concurrently represent U.S. Bank's interests and Minnehaha County's interests will not be limited or compromised; and

WHEREAS, Perkins Coie has indicated that, in the event a conflict of interest should arise that would limit or compromise the firm's ability to represent each client's interests, it will promptly notify the County and request its written consent at that time; and

WHEREAS, in entering into the retainer agreement with Perkins Coie, the County is consenting on an informed basis, after full disclosure of the conflicts of interest, to Perkins Coie's representation of Minnehaha County in a matter adverse to U.S. Bank and simultaneous representation of U.S. Bank in unrelated matters;

NOW THEREFORE BE IT RESOLVED, by this Board of County Commissioners of Minnehaha County, South Dakota, as follows:

- 1) The Board of County Commissioners selects Perkins Coie as its bond counsel; and
- 2) The Board of County Commissioners consents on an informed basis, after Perkins Coie's disclosure of the conflicts of interest as described in the retainer agreement, to Perkins Coie's simultaneous representation of Minnehaha County and U.S. Bank; and
- 3) The Chair of the Board of County Commissioners is hereby authorized to sign the retainer agreement with Perkins Coie.

DATED at Sioux Falls, South Dakota, this 12th day of March, 2019

JEAN BENDER, CHAIR  
MINNEHAHA COUNTY COMMISSION

ATTEST:

Olivia Larson, Deputy Auditor  
ROBERT LITZ, AUDITOR

#### AGREEMENT

Craig Dewey, Assistant Commission Administrative Officer, presented the 2019 annual agreement for detoxification program funding with the City of Sioux Falls. The City will pay the County \$157,500, or \$13,125 per month. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the 2019 Agreement for Detoxification Services between the City of Sioux Falls and Minnehaha County in the amount of \$157,500. 5 ayes.

#### LEGISLATIVE UPDATE

Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report of the 2019 Legislative Session on bills that impact Minnehaha County. Matt Tooley, Metro Communications Technology Coordinator and South Dakota Public Safety Communications Council Chair, spoke on the history of the state radio system, what is needed to keep the system working, and the future of the system.

03/12/2019

## LIAISON REPORTS

Commissioner Heiberger reported on attending the 2019 National Association of Counties (NACo) Legislative Conference between March 2-6, 2019, where she served on the National Justice and Safety Committee and attended a session on utilizing electronic methods to gather census information. Additionally, NACo launched an app, TestIT, to test the speed of the broadband on your phone.

Upon the request of Commissioner Barth, Scott Anderson, Planning Director, reported on attending the March 5, 2019, Hartford City Council Meeting where a resolution was approved to request joint jurisdiction with Minnehaha County. Commissioner Barth spoke on concerns to consider regarding joint jurisdictions.

Commissioner Barth stated that an ambulance ordinance change may come forward in order to be more aligned with State requirements regarding the number of EMT's on an ambulance. Margaret Gillespie, Senior Deputy State's Attorney, spoke on the history of the change to the State requirements and the approval of the current ordinance.

Commissioner Beninga reported on attending last week's Metro Communications meeting along with Commissioner Barth where they reviewed the business structure and discussed issues regarding personnel and the back-up system.

## OLD BUSINESS

Commissioner Heiberger suggested sending a letter to the Governor's Office in support of statewide 211 service.

MOTION by Barth, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 10:28 a.m. 5 ayes.

MOTION by Barth, seconded by Heiberger, to reconvene the Minnehaha County Commission Meeting at 10:38 a.m. 5 ayes.

MOTION by Heiberger, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1) and (3). 5 ayes.

MOTION by Barth, seconded by Karsky, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, March 19, 2019.

## APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor