

05/09/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. May 9, 2017, pursuant to adjournment on May 2, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Heiberger, seconded by Bender, to amend the May 2, 2017, Commission Minutes to change "Mental Health Response Oversight Council" under Liaison Reports to "NACo Justice and Safety Committee". 5 ayes. MOTION by Bender, seconded by Karsky, to approve the amended May 2, 2017, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

Commissioner Bender recused herself from this item and left the meeting.

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$430,947.71. 4 ayes.

A & B Business Solut	Lease-Rental	95.00	A & B Business Solut	Maintenance C	100.04
A & B Business Solut	Office Equipm	75.66	A To Z World Languag	Interpreters	1,140.00
Airway Service Inc	Automotive/Sm	576.39	Airway Service Inc	Gas,Oil,Diese	123.36
Airway Service Inc	HIDTA Grant	979.96	Allied Oil & Tire Co	Automotive/Sm	39.50
American Planning As	Memberships	628.00	Arena Motel	Motels	172.62
Argus Leader Adver	Publishing Fe	5,378.86	Automatic Building C	Jail Repairs	93.88
Automatic Building C	Outside Repai	93.88	Avera McKennan Hospi	Hospitals	16,883.76
Avera McKennan Hospi	Physicians	867.24	Avera Medical Group	Physicians	59.43
Avera Specialty Clin	Physicians	159.72	Babinski Properties	Welfare Rent	585.00
Baloun Law PC	Child Defense	131.60	Bender Midwest Prope	Welfare Rent	585.00
Billion Empire Motor	Automotive/Sm	628.30	Bowen, Jamie	Sign Deposits	50.00
Boyd, Michelle	Uniform Allow	550.00	Breit Law Offices P	Attorney Fees	3,829.00
Brennan Hill Townhou	Welfare Rent	600.00	Brentwood Apartments	Welfare Rent	500.00
Brock White Co LLC	Automotive/Sm	285.63	Brown & Saenger	Office Suppli	12.00
Budget Auto Repair	Automotive/Sm	71.30	Builders Supply Co	Electrical Re	844.50
Builders Supply Co	Small Tools	229.50	C&R Supply Inc	Truck Repair	309.96
Campbell Supply Co I	Jail Repairs	245.07	Cartridge World	Data Processi	1,596.80
Certified Languages	Interpreters	23.10	Chagolla, Albert	Interpreters	50.00
Christopherson Ander	Attorney Fees	3,008.00	Cleveland Heights Ap	Welfare Rent	476.00
Cole Papers Inc	Janitorial/Ch	63.84	Cole Papers Inc	JDC Custodial	199.64
Concrete Materials	Road Maint	147.55	Country Meadows Apts	Welfare Rent	922.00
Country View MHC	Welfare Rent	500.00	Crop Production Svcs	Chemicals	23,972.40
Dakota Data Shred	Lease-Rental	137.74	Dakota Data Shred	Office Suppli	15.00
Dakota Data Shred	Trash Removal	45.00	Darecatalog.Com	School Resour	295.66
Dedula, Carla F	Court Reporte	357.20	Duffy, Ryan	Attorney Fees	326.20
Dynamic Services LLC	Welfare Rent	600.00	EH Hospitality LLC	Motels	2,462.00
Eich Law Office LLC	Attorney Fees	1,837.14	Electric Innovations	Plumbing & We	400.00
Family Service Inc	Expenditures	195.00	Fastenal Co	Automotive/Sm	4.72
Fastenal Co	Building Repa	0.60	Fastenal Co	Parts Invento	141.85
Fastenal Co	Road Maint	59.28	Fastenal Co	Small Tools	37.10
Fastenal Co	Truck Repair	4.00	Fleetpride Holt I	Truck Repair	121.11
Fods, Randy	Business Trav	152.00	G&R Controls Inc	JDC Maintenan	205.98
George, Aaron	Welfare Rent	490.00	Goering, James	Business Trav	152.00
Golden West	Telephone	226.57	Graybar Electric Com	Electrical Re	876.60
Guzman, Sandra V	Interpreters	100.00	Haffner, Marvin	Welfare Rent	450.00
Haj Inc Db	Motels	500.00	Hartford's Best Pain	HIDTA Grant	97.80
Heidepriem, Purtell	Attorney Fees	428.85	Heinricy, Josh	Business Trav	152.00
Herding, Corey	Sign Deposits	50.00	Hillyard Inc Sioux	HHS Custodial	961.58
Hillyard Inc Sioux	Janitorial/Ch	-539.76	Holiday Inn City Cen	Witness Fees	55.00
Hp Co Hewlett	Data Processi	185.94	HyVee Accounts Recei	Innovation Gr	168.00
HyVee Accounts Recei	Pharmacies	213.52	Institutions Service	Jail Repairs	275.76

05/09/2017

Interprecorps	Interpreters	190.00	ISI LLC	Interpreters	100.00
JCL Solutions	Janitorial/Ch	357.12	Jefferson Lines	Transportatio	2,182.50
Johnson Controls In	Heat,Vent & A	156.62	Johnson, Donald D	Right Of Way	792.00
Johnson, Richard L	Attorney Fees	436.00	Johnstone Supply	Small Tools	101.34
Katheryn Cranbrook	Attorney Fees	5,600.00	Keller, Peggy	Sign Deposits	100.00
Khan Vp Sioux Falls	Motels	91.05	Konda, Yousif	Interpreters	75.00
Kone Inc	Outside Repai	9,000.00	Kraayenhof, Nancy	Welfare Rent	1,200.00
Kyra Enterprises LLC	Motels	500.00	Lacey Rentals Inc	Lease-Rental	108.00
Laughlin, Nicole	Attorney Fees	2,310.20	Leaf	Office Suppli	129.80
Libengood, Anny	Business Trav	89.32	Loving, Philip	Bd Evaluation	1,485.00
Lowe, Cody	Gas,Oil,Diese	30.00	Mayer, Michael P	Business Trav	152.00
Mcdonnell, Ike Dwig	Welfare Rent	500.00	McLeish, Timothy	Sign Deposits	50.00
Meadowland Apts	Welfare Rent	1,318.00	Metro Communications	Attorney Fees	40.00
Microfilm Imaging Sy	Contract Serv	5,713.20	Microfilm Imaging Sy	Furniture	265.00
Microfilm Imaging Sy	Lease-Rental	405.00	Midamerican Energy C	Natural Gas	631.01
Midco	Amounts Held	170.00	Midwest Residential	Welfare Rent	500.00
Miles, Jana & Mike	Sign Deposits	50.00	Miller Funeral Home	Burials	2,000.00
Minnehaha Community	Park/Recreati	30.00	Minnehaha Community	Tea-Ellis Ran	30.00
Monick Pipe & Supply	Jail Repairs	1,069.06	Monick Pipe & Supply	Plumbing & We	88.20
Multicultural Center	Interpreters	440.00	Murray Properties, L	Welfare Rent	981.00
Northeast Investment	Welfare Rent	1,400.00	Novak Sanitary Servi	Tea-Ellis Ran	18.56
Novak Sanitary Servi	Trash Removal	2,891.23	Oreilly/First Call A	Automotive/Sm	56.69
Oreilly/First Call A	Parts Invento	40.26	Orthopedic Institute	Physicians	104.70
Osborn, Roxane R	Court Reporte	456.50	Parkview LLC	Welfare Rent	475.00
Payer, Josh	Sign Deposits	50.00	Pechous, Corey	Business Trav	152.00
Peoplefacts	Recruitment	25.32	Phillips, Joshua	2014 JAG Gran	175.00
Phoenix Supply LLC	Child Care It	134.43	Prestox	Outside Repai	204.55
Qualified Presort Se	Postage	6,777.17	Quality Efficiencies	Motels	2,000.00
Qualm, Jordan	Special Proje	250.00	RDO Equipment Co	Heavy Eq Rep	1,278.44
Record Keepers Inc	Other Profess	257.32	Reds Fixit Shop LLC	Truck Repair	3,670.00
Rensberger Investmen	Welfare Rent	500.00	Risty, Maxine J	Court Reporte	717.40
Roth, Steve	Sign Deposits	50.00	Sanford Clinic Fi	Other Misc	58.00
Schultz, Shannon	Business Trav	108.00	SD Dept Of Public Sa	Other Misc	239.00
SD Dept Of Revenue	Bulletin Boar	125.00	SD Dept Of Revenue	Coroner Fee/T	1.22
SD Dept Of Revenue	Fingerprint/T	256.03	SD Dept Of Revenue	Misc Auditor	9.49
SD Dept Of Revenue	Misc Dir Eq	56.55	SD Dept Of Revenue	Misc Informa	6.10
SD Dept Of Revenue	Misc Treasur	31.51	SD Human Services Ce	Clinics Aux	84.00
SD One Call	Building Repa	8.40	SDN Communications	Data Communic	338.00
SDN Communications	Telephone	702.00	Sechser, Jenna Crt	Court Reporte	1,007.00
Sigler Fire Equipmen	Jail Repairs	185.00	Sioux Council Boy Sc	Explorer Dona	256.00
Sioux Falls Psycholo	Other Profess	1,150.00	Sioux Falls Utilitie	Welfare Utili	379.26
Sioux Valley Energy	Electricity	15.97	Skorczewski, Jena	Court Reporte	31.20
Smith, Traci M	Business Trav	53.76	Snell, Kenneth S Md	Other Misc	340.74
Spaans, Jeanette	Business Trav	49.00	Stan Houston Equipme	Automotive/Sm	22.00
Stenopat Ltd Inc	Depositions	168.00	Stoney Creek Townhom	Welfare Rent	600.00
Strange Farrell John	Attorney Fees	1,994.06	Strum, Steve A	Welfare Rent	1,050.00
Szameit, Alexandra	Interpreters	276.67	Tactical Solutions	Communication	671.00
The Keg	Jury Fees	122.20	Tires Tires Tires In	Gas,Oil,Diese	24.99
Tractor Supply Co	Bridge Repair	13.98	Transunion Risk & Al	Investigators	123.50
Tristate Garage Door	Building Repa	640.50	Tuschen, Michael E	Business Trav	152.00
Tyler Technologies I	Software	229,975.50	Variety Foods LLC	Other Profess	462.47
Variety Foods LLC	Other Supplie	35.48	VB Falls Terrace Apt	Welfare Rent	815.00
Wall Lake Sanitary D	Water Sewer	70.00	Walmart	Pharmacies	162.31
Waltner Kolbeck Scha	Attorney Fees	5,746.84	Weerheim Law Office	Attorney Fees	629.80
Wells Specialty Phar	Pharmacies	153.85	Western Detention	Jail Repairs	50.50
Wilka & Welter LLP	Attorney Fees	2,855.55	Williams, Steve	Business Trav	152.00
Windsor Heights Apar	Welfare Rent	600.00	Wolles, Edward J	Right Of Way	11,172.00
Xcel Energy Inc	Electricity	926.09	Xcel Energy Inc	Welfare Rent	194.19
Xcel Energy Inc	Welfare Utili	3,146.20	Yankton County Sheri	Return Of Ser	100.00
Zahrbock Kool Law Of	Attorney Fees	834.08	Zuercher Technologie	Maintenance C	10,277.40
Zuercher Technologie	Other Profess	9,962.40			

Commissioner Bender returned to the meeting.

05/09/2017

REPORT

The Highway Department Construction Project Monthly Report for May 2017 and the Minnehaha County Monthly Sheriff's Report for April 2017 were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Heiberger, to approve the following personnel changes. 5 ayes.

1. To hire Jairo Fajardo as Air Guard Security Officer I (12/3) for the Air Guard at \$17.37/hour effective 5/15/17.
2. To promote Wesley Miller from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.26/hour effective 4/9/17.
3. To hire Derek Friese, Aimee Wieczorek, Ashleigh Tuttle, Nicholas Drenth, and Kylie Beck as seasonal Interns for the Public Defender's Office at \$12.50/hour effective 5/15/17 to 8/11/17.
4. To transfer Dawn Donovan from Juvenile Correctional Officer I to Community Supervision Monitor (12/18) for the Juvenile Detention Center at \$25.16/hour effective 5/15/17.
5. To hire Trevor Schmidt and Levi Ludens as seasonal Park Workers for the Parks Department at \$12.75/hour effective 5/8/17.
6. To hire Joshua Baumann and Nicholas Leat as seasonal Laborers for the Highway at \$12.50/hour effective 5/8/17.

Step Increases

1. Daniel Kistler – Chief Building Inspector – Planning – 19/6 – 5/12/17 - \$26.44/hour
2. Tiffany Willert – Human Resources Technician – Human Resources – 10/7 – 4/17/17 - \$17.37/hour
3. Shannon Schultz – Assistant Highway Superintendent – Highway – 22/16 – 3/19/17 - \$3,298.40/bi-weekly
4. Erin Srstka – JDAI Coordinator – Commission – 17/9 – 4/25/17 - \$25.80/hour

Special Personnel Action

MOTION by Heiberger, seconded by Karsky, to authorize six additional Correctional Officer in Training positions (pay grade 12) for the Jail effective immediately. 5 ayes.

ABATEMENT

MOTION by Barth, seconded by Heiberger, to approve the following abatements representing the elderly assessment freeze for 2016 property taxes: RDID 35326, 1306 E 4<sup>th</sup> St, Sioux Falls, in the amount of \$202.21; and RDID 33624, 3505 E 12<sup>th</sup> St, Sioux Falls, in the amount of \$446.04; and to defer the following abatements for 2016 property taxes: Hills of Rest Memorial Park, RDID 88527, 300 N Chapel Hill Rd, Sioux Falls, in the amount of \$5,428.82; and the City of Sioux Falls, RDID 38209, 224 W 9<sup>th</sup> St, Sioux Falls, in the amount of \$658.77. 5 ayes.

05/09/2017

## NOTICE

MOTION by Barth, seconded by Karsky, to authorize the Auditor to publish the Request for Proposals for the Construction Manager At-Risk (CMR) for the Minnehaha County Jail Expansion project. 5 ayes.

## PUBLIC COMMENT

Michael Clark, State Representative for District 9, thanked the Commission for their work.

## BRIEFING

Stacy Tieszen, Homeless Advisory Board Coordinator, and Janet Kittams-Lalley, President of the Helpline Center, gave a briefing on the Sioux Empire Network of Care (SENC) that is administered and staffed by the Helpline Center. The SENC is a centralized social service database system that allows partnering agencies to provide individuals and families with their basic needs.

## CONTRACT

Carol Muller, Commission Administrative Officer, presented contracts with Sage Consulting and the Augustana Research Institute (ARI) for facilitation and data/research services. As part of the MacArthur Innovation Fund grant awarded to Minnehaha County, a cross-collaborative planning process regarding the community triage center must be conducted. The process will include developing baseline data, combining data, and developing an on-going data plan. Sage Consulting will provide facilitation services through inter-collaborative meetings and developing and writing an implementation plan for a triage center based on the outcomes from the meetings and the data supplied by ARI. ARI will provide data/research services for a two year term with the first year covering baseline and development and the second year evaluating the committee's progress or success of any item implemented. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the Consultation Services contract with Sage Consulting for facilitation services at a cost not to exceed \$5,000; and authorize the Chair to sign the contract with the Augustana Research Institute for data/research services at a total cost of \$14,400. 5 ayes.

## NEW BUSINESS

Commissioner Barth reported on receiving a call from a citizen regarding the status of a township road going north of the citizen's property near Foundation Park.

Commissioner Barth inquired about the clock in the Commission room and stated it needs to be fixed.

Commissioner Bender reported the Sioux Falls Development Foundation will be making a presentation on Foundation Park at the May 23, 2017, Joint City of Sioux Falls/Minnehaha County Meeting.

## OLD BUSINESS

Commissioner Beninga reported receiving a call regarding increasing the number of special event alcohol beverage licenses allowed per entity per year.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel, contracts, and litigation. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday May 16, 2017.

05/09/2017

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor